**2023 KRCS Board of Directors Meeting**

**July 14, 2023**

**Zoom Meeting**

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| Attending | Curtis Kidwell, Josie Roach, Monica Baden, Marlyce Campbell, Lindsay Moore, Charity Clark, Kerra Abdullayev, Jessica Callaway, Katie Wilkerson, Jackie Harvey, Julia Downs, Mel Asmussen | | | Recorder: Charity Clark | |
| Absent | Anthony Re, Janae Zachary, Tim Cho, Terri Lesser | | |  | |
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| **Topic** | | **Findings/Discussion/Conclusions/Recommendations** | **Action/Follow-up/Communications** | | **Person(s) Responsible**  **Date** |
| Welcome | | Curtis welcomed the group and thanked everyone for coming. | Meeting start time 12:20 | | Curtis |
| Approval of Minutes | | Minutes for 2023 4-7 posted to Connect | **Motion to accept by: Josie**  **Motion seconded by: Lindsay**  **All in Favor**  **Motion Carried** | | Charity |
| Financial | | Treasury report: posted to Connect | * Katie shared preliminary numbers on Connect for this week’s meeting. Reviewed the Balance Sheet. Total Assets $144,772.08 this does not included an update from Merrill Lynch. Katie noted we have paid the deposit for the venue for next year’s Annual Education Seminar so you will see a negative net income for the first 6 months. * The Stripe spreadsheet does not give enough detail which makes it difficult to accurately categorize the income. * The annual Secretary of State fee has been paid.   **Motion to approve the April & July combined Treasurer Reports: Jackie**  **Second: Josie**  **All in Favor**  **Motion Carried** | | Katie |
| Educate | | Report Posted | September 22nd – One Day WKS in Hays, KS Hilton Garden Inn will offer 6 live CEUs. Jeff Suderman and Marlyce will help with vendors.  Curtis proposed keeping $500 for the vendor fees at BOTH the Western KS and the Annual meeting. It has been discussed in the past to lower the cost for the WKS. In surveying the vendors the $500 seemed a reasonable price.  **Motion to have vendor fee for both WKS and Annual Meeting be set at $500: Julia**  **Second: Josie**  **All in Favor**  **Motion Carried**  Estimated profit at this time from the Annual Meeting in April was $5,492.  Melanie Asmussen has agreed to serve as the Annual Meeting in Spring 2024 in Wichita. Wednesday April 10th & Thursday April 11th (6 live CEUs each day). Vendor lunch on Wednesday and Thursday will be a working lunch to get out earlier. The BOD meeting will be at end of day Thursday.  Jeff Scobee Leadership Development Applications due August 27, 2023  18 completed providerships.  Discussed potential webinar in the spring before licensure is due. | | Monica |
| Advocate | | No Report on Connect | Terri Absent – No report | | Terri |
| Promote | | Report on Promote Events | Jessica reported increased use of suitcases for camps, schools, & events.  Jessica purchase two new sets of lungs for the suitcases and some additional repair/preservation kits. | | Jessica |
| Delegate’s Report | | Delegate posted on AARC Connect. | Lindsay reviewed her posted report.  Discussed Co-marketing agreement. Feedback has been great. The decision was made to no longer require affiliates to upload screenshots of social media posts This will now be audited only. No need to submit proof of posting.  Lindsay requested assistance with help on ideas of what to post on social media. It should be “6 new posts” – Lindsay will seek clarification on if that can be 3 posts on 3 different platforms.  HOD Resolutions for Discussion   1. Hodge – AARC donate $15,000 to the ARCF Bill Bitzel Memorial Endowment Fund – See detail posted on Connect. Proposed to have delegates clarify if these funds will be available to all affiliates or just Georgia.  **Motion to support the Hodge resolution IF the funds will be available for ALL affiliates: Charity Second: Josie All in Favor Motion Passed** 2. Burk – Resolution for AARC Executive Office to find a web developer and management company and negotiate cooperative price that state affiliates can purchase. Questions about this included the ability to customize and have “control” over the web page. Concerns with cost were also discussed. **Motion to support the Burk after delegates clarify questions discussed: Josie Second: Kerra All in Favor Motion Passed** 3. Varcelotti – AARC BOD convene a committee to determine and develop a position statement regarding recommended curriculum to be included in each level of RT Education Programs related to evidence-based, Quality Improvement and research.  **Motion to not support the Varcelotti although it is a good in theory however, it is not realistic to add this to the “entry to practice” programs and it appears it should be addressed by CoARC vs the AARC: Charity**   **Second: Katie**  **All in Favor Motion Passed**  Discussed Kansas presenting a resolution for an award in Karen Schell’s name. Discussed something related to mentorship…growing the next generation of RT.  Co-marketing requirements for first quarter are met. Thanks to Monica and Cheryl for helping post. | | Lindsay |
| President’s  Report/ News | | President Report Posted on AARC Connect | Discussion regarding a statewide Preceptor Education Program and Training. There can be individualization, however, have standardization like the AARC program. This would be a service free of charge. The BOD is supportive.  Discussed the recent contracts with hotel venues and the high percentages of gratuity and service fees.  Curtis presented the idea of having a planning meeting and orientation with 3 new board members in December. Charity and Curtis will work on organizing this. | | Curtis |
| Trustee Report | | Tim – No report  Janae – No report  Jessica – See promote report.    Marlyce – Update  Jackie – No Report  Anthony – No Report | Carrie has resigned her position at the NWKTC program. There has been discussion of partnership with Hays and that is not organized yet. | | Trustees |
| Committee Reports | | Bylaws- No report  Nominations – Katie is nomination chair.  Elections – No Report  Finance/Audit- No Report  Military Liaison – no report  AARC Membership – no report  PR & Digital Media – Curtis posted report on AARC Connect  Respiratory Care Council- No Report  Legislative/PACT – No report  Scholarships  Strategic Planning  New Business  Round Table:  Next BOD meeting: September 21st, 2023 @7pm Hays and zoom option  Motion to adjourn meeting. | Passed last year.  Treasurer-Elect and Secretary – we need at least 2 for each position. **Motion to approve the ballot for Treasurer-Elect and Secretary at the September BOD meeting on Thursday the 21st: Charity Second: Josie**  **All in Favor Motion Passed**  Discussed any issues to post the reports to the library.  The last meeting was cancelled. There are some educational sessions coming up that Jackie will share with the group.  Every 5 years the statues will need to be reviewed. Due in 2026.  PACT Dates – September 25 & 26, 2023 – Terri and Marlyce are attending  Debbie Fox PACT scholarship discussion. There is not currently anything written up for this memorial scholarship.  Jeff ScobeeLeadership Development is due August 27th, 2023.  Russ Babbs Scholarship is due March 1st, 2024.  Monica will organize a scholarship committee meeting to review all scholarships – Julia, Monica, Josie & Charity will participate.  See President’s Report  Med All – Promoting education for all healthcare. Physicians, nursing and allied health. Curtis gave summary of this webinar product. The cost is another 1.5% on top of the Stripe Fee. The company does the work including issuing the CEUs. Cost is $600/year if we want to keep the webinars private. If we share it is free. Curtis will find out more from an AARC standpoint.  **Motion to adjourn:Kerra**  **Second: Josie**  **All in Favor**  **Motion Approved** | | Kerra  Monica  Monica  Katie/Josie  Open Position  Lindsay  Curtis  Jackie  Terri  Monica |
| Adjournment | | 14:29 |  | |  |