

**BYLAWS OF THE KANSAS RESPIRATORY CARE SOCIETY  
OF THE  
AMERICAN ASSOCIATION FOR RESPIRATORY CARE**

This organization shall be known as the Kansas Respiratory Care Society, hereinafter referred to as the Society, which is incorporated under the General Not for Profit Laws of the State of Kansas. The Society is a chartered affiliate of the American Association for Respiratory Care, hereinafter referred to as the AARC, which is incorporated under the General Not for Profit Corporation Act of the State of Illinois.

**ARTICLE I - BOUNDARIES**

The boundaries of the Society shall be the boundaries of the State of Kansas.

**ARTICLE II - OBJECT**

**SECTION 1. PURPOSE**

The Respiratory Care Society is formed to:

- A. Encourage and develop, on a statewide basis, educational programs for those persons interested in the field of Respiratory Care.
- B. Advance the science, technology, ethics, practice, and art of Respiratory Care through seminars, meetings, lectures, publications and other methods.
- C. Facilitate cooperation and understanding among Respiratory Care personnel and the medical profession, allied health professions, hospitals, service companies, industry, government organizations and other agencies within the state interested in Respiratory Care.
- D. Provide education to the general public in pulmonary health promotion and disease prevention.

**SECTION 2. INTENT**

- A. No part of the earnings of the Society shall inure to the benefit of any private member or individual, nor shall the corporation perform particular services for individual members thereof, unless otherwise specified in these bylaws.
- B. The Society Board of Directors, hereinafter referred to as 'Board' shall provide for the distribution of the funds, income, and property of the Society to be made to charitable, educational, scientific, or religious corporations, organizations, community chests, foundations, or other kindred institutions maintained and created for one or more of the foregoing purposes, if at the time of distribution the payees or distributees are exempt from income taxation, and if gifts or transfers to the payee(s) or distributee(s) are then exempt from taxation.
- C. The Society shall not commit any act that shall constitute the unauthorized practice of medicine under the laws of the state of Kansas.

**ARTICLE III - MEMBERSHIP**

**SECTION 1. CLASSES**

The membership of this Society shall include three (3) classes; Active Member, Associate Member, and Special Member

## **SECTION 2. ELIGIBILITY AND CLASSIFICATION**

- A. Membership eligibility shall be considered without regard to race, religion, ethnic origin, national origin, or sex.
- B. Membership eligibility and classification shall be established in accordance with current AARC bylaws.
- C. Only AARC members in good standing shall be members of this Society. Active members in good standing shall be entitled to all rights and privileges of membership including the right to hold office, hold committee chairs and vote.

## **SECTION 3. ANNUAL REGISTRATION**

Membership will be verified using the official AARC membership roster.

## **SECTION 4. ETHICS**

If the conduct of any member shall appear to be in violation of the bylaws or code of ethics of the society, or prejudicial to the Society's interests, the Board will refer the said member to the AARC where such member shall be dealt with in accordance with the procedures set forth in AARC policies and procedures.

# **ARTICLE IV - OFFICERS**

## **SECTION 1. OFFICERS**

The officers of the Society shall consist of President, President-Elect, Immediate Past President, Vice President, Secretary, Treasurer, and Treasurer-Elect.

## **SECTION 2. TERM OF OFFICE**

- A. The term of the Vice-President and Secretary shall be two (2) years. The term shall begin at the start of the calendar year (January 1) following the annual election.
- B. The Vice-President and Secretary shall not serve more than three (3) consecutive terms in the same office.
- C. The President-Elect shall complete successive full one (1) year terms in the offices of President-Elect, President, and Immediate Past President before being eligible to serve a successive term in any other elected office.
- D. The Treasurer-Elect shall complete a one-year term as Treasurer-Elect immediately followed by a one-year term as Treasurer before being eligible to serve a successive term in any other elected office.

## **SECTION 3. VACANCIES IN OFFICE**

- A. In the event of a vacancy in the office of the President, the President-Elect shall become Acting President to serve the unexpired term and shall serve the successive term as President.
- B. In the event of a vacancy in the office of the President-Elect, the Vice President shall assume the duties, but not the office, of the President-Elect as well as their own. At their next meeting, the Board shall elect a qualified member to fill the vacancy of President-Elect. Following the annual meeting, this individual shall automatically accede to the office of the President.
- C. In the event of a vacancy in the office of the Vice-President or Secretary, the Board of Directors shall elect a qualified member to fill the vacancy until the next annual election.
- D. In the event of a vacancy in the office of Immediate Past President, the office shall remain vacant.
- E. In the event of a vacancy in the office of the Treasurer, the Treasurer-Elect shall become Acting Treasurer, to serve the unexpired term, and shall also serve their successive term as Treasurer.

- F. In the event of a vacancy in the office of Treasurer-Elect, the Board of Directors shall elect a qualified member to serve the unexpired term and to serve the successive term as Treasurer. In the event the Treasurer-Elect shall become Acting Treasurer, this office shall remain vacant until the next annual election.

#### **SECTION 4. DUTIES OF OFFICERS**

- A. **President:** The President shall be the chief executive officer of the Society. He/she shall preside at the Annual Business Meeting, all meetings of the Board and the Executive Committee; prepare an agenda for the Annual Business Meeting and submit it to the membership not fewer than (30) calendar days prior to the meeting; prepare an agenda for each meeting of the Board and submit it to the members of the Board not fewer than ten (10) calendar days prior to such meeting; appoint standing and special committees subject to the approval of the Board; be an ex-officio member of all committees except the Nominating and Election Committees; present to the Board, the membership, and the AARC, an annual report of the Society, and authorize expenditure of Society funds as approved by the Board.
- B. **President-Elect:** The President-Elect shall become Acting President and shall assume the duties of the President in the event of the President's absence, resignation, or disability; shall perform such other duties as shall be assigned by the President or Board; and nominate a chairperson for the Education Committee prior to the first Board meeting after taking office.
- C. **Vice-President:** The Vice-President shall serve as chairperson of the Publications committee and may select an editor for the Society newsletter for approval by the Board. He/she shall assume the duties of the President-Elect in the event of the President-Elect's absence, resignation or disability, but will also continue to carry out the duties of the office of Vice-President. The Vice-President will be designated liaison to the Thoracic Society and the American Lung Association. The Vice-President shall perform such other duties as assigned by the Board.
- D. **Treasurer:** The Treasurer shall have charge of all funds and securities of the Society; endorsing checks, notes, or other orders for the payment of bills; disbursing funds in accordance with the approved budget and depositing funds as designated by the Board and authorized by the President. He/she shall see that accurate and full accounts are kept, submit quarterly trial balances to the Executive Committee within twenty (20) calendar days after the monthly closing of the books. At the expense of the Society, he/she shall be bonded in an amount determined by the Board.
- E. **Secretary:** The Secretary shall have charge of keeping the minutes of the Board meetings and the Annual Business Meeting; executing the general correspondence; affixing the corporate seal on documents so requiring, and in general, performing all duties as from time to time shall be assigned by the President or the Board. The Secretary shall also submit a copy of the minutes of each meeting of the governing body and other business of the Society to the Executive office of the AARC and each Board member of the Society.
- F. **Immediate Past-President:** The Immediate Past President shall advise and consult with the President; serve as Parliamentarian for the Board; and shall perform such duties as shall be assigned by the President or the Board.
- G. **Treasurer-Elect:** The Treasurer-Elect shall assist the Treasurer in the performance of her/his duties.

## **ARTICLE V - BOARD OF DIRECTORS**

### **SECTION 1. COMPOSITION AND POWERS**

- A. The executive government of this Society shall be vested in a board of twenty-one (21) Active Members consisting of the Officers (7), Directors-at-Large (4), Delegates (2) , and the Chapter Presidents (8)
- B. The President shall be the chairperson and presiding officer of the Board and the Executive Committee. He/she shall invite, in writing, such individuals who are not members of the Society to the Board as he/she shall deem necessary, who shall have the privilege of voice but not vote.
- C. The Board shall have the power to declare an office vacant by a two-thirds (2/3) vote, upon refusal, neglect, or inability of any member of the Board, to perform the duties of office, or for any conduct deemed prejudicial to the Society. Written notice shall be given to the member that the office has been declared vacant.
- D. The Society Medical Advisor(s) and Education Evaluator shall be ex-officio members of the Board.

### **SECTION 2. TERM OF OFFICE**

- A. There shall be four (4) Directors-at-large. Two (2) Directors-at-large shall be elected each year. The term of office for Directors-at-large shall begin at the beginning of the calendar year (January 1) following the annual election and shall be a two (2) year term. Directors-at-large shall not serve more than two consecutive terms.
- B. The eight (8) chapter presidents shall serve a term of two (2) years as a member of the Board.
- C. The Delegates shall serve a four (4) year term, the first two years as Junior Delegate and the second two years as Senior Delegate. One Delegate shall be elected every 2 years.

### **SECTION 3. DUTIES**

The Board shall:

- A. Supervise all the business and activities of the Society within the limitations of these Bylaws;
- B. Receive and act upon the reports and recommendations of the special and standing committees;
- C. Adopt and rescind standing rules of the Society.
- D. Annually evaluate Society activities and formulate specific plans to fulfill its purpose.

### **SECTION 4. VACANCIES**

- A. Any vacancy that occurs in the office of Director-at-large shall be filled by appointment of the Board.
- B. An appointed Director shall serve until the next annual election.
- C. Any vacancy that occurs in the office of Chapter President shall be filled by the President-Elect of that Chapter, serving for the remainder of the current term, as well as their own term as President.
- D. Any vacancy in the office of Delegate or if the current Delegate is unable to perform their duties, the Board shall appoint a representative to be credentialed by the House of Delegates to act on behalf of the Society. This representative will serve until the next annual election or until the Delegate is able to resume their duties.
- E. In the event of a vacancy in the office of Chapter President, and if there is no current Chapter President-Elect, the President of the Society may appoint a Society member in that chapter to act as Chapter President. The Acting Chapter President shall be a voting member of the Board until there is an official election in said chapter.

### **SECTION 5. MEETINGS**

- A. The Board shall meet at least quarterly and shall not hold fewer than four (4) regular and separate meetings during the course of the year.

- B. Special meetings of the Board shall be called by the President at such times as the business of the Society shall require, or upon written request of ten (10) members of the Board, filed with the President and Secretary of the Society.
- C. A majority of voting members of filled Board positions shall constitute a quorum at any meeting of the Board.
- D. All meetings of the Board shall be open to all members of the society except when the Board votes to go into executive session. Those society members recognized by the chair shall have privilege of voice but not vote.
- E. Any member of the Board may request executive session to discuss matters of judicial, ethical, or personal business. Upon a majority vote of the Board members present, the President shall declare executive session until such time as these matters require vote.

## **SECTION 6. VOTE OF MEMBERSHIP**

Whenever, in the judgment of the Board, it is necessary to conduct a general vote prior to the next annual business meeting, the Board may, unless otherwise required by these Bylaws, conduct a vote of the membership either by mail or alternative method. Such votes shall require approval of a majority of the valid votes received within thirty (30) days after the date of such submission to the membership. The result of the vote shall control the action of the Society.

## **ARTICLE VI - ANNUAL BUSINESS MEETING**

### **SECTION 1. DATE AND PLACE**

- A. The Society shall hold an annual business meeting in the last quarter of each calendar year. Additional meetings may be held as required to fulfill the objectives of the Society.
- B. The date and place of the annual business meeting and additional meetings shall be decided in advance by the Board. In the event of a major emergency, the Board shall cancel the scheduled meeting, set a new date and place, if feasible, or conduct the business of the meeting by a vote of the membership.

### **SECTION 2. PURPOSE**

- A. The Annual Business Meeting shall be for the purpose of receiving reports of officers and committees, the results of the election, and for other business brought by the President.
- B. Additional business meetings shall be for the purpose of receiving reports and for other business brought by the President.

### **SECTION 3. NOTIFICATION**

Notice of the time and place of the Annual Business Meeting shall be available to all members of the Society not fewer than sixty (60) days prior to the meeting. An agenda for the Annual Business Meeting shall be communicated to all members not fewer than thirty (30) days prior to the Annual Business Meeting.

### **SECTION 4. QUORUM**

A majority of the voting members present at a duly called business meeting shall constitute a quorum.

### **SECTION 5. MEETING FORMAT**

- A. The Annual Business Meeting shall be conducted as an open meeting of the Board.
- B. Active members in good standing shall have the right to voice and vote.

## **ARTICLE VII - DELEGATES TO THE AARC HOUSE OF DELEGATES**

### **SECTION 1. ELECTION**

Delegates representing the Society to the AARC House of Delegates shall be elected as specified in the AARC Bylaws.

### **SECTION 2. DUTIES**

The duties of the delegates shall be as specified in the AARC Bylaws.

## **ARTICLE VIII - BOARD OF MEDICAL ADVISORS**

### **SECTION 1. SOCIETY AND MEDICAL ADVISOR**

- A. The Society may have one or more medical advisors whose name(s) shall be submitted to the Board for approval.
- B. The Medical Advisor(s) shall be selected by the Board from names placed into consideration by individual board members.
- C. The Society Medical Advisor(s) shall act as chairperson(s) of the Board of Medical Advisors. He/she shall serve as an ex-officio member of the Board.

### **SECTION 2. CHAPTER MEDICAL ADVISOR**

- A. Each chapter may have a medical advisor(s).
- B. The chapter medical advisor shall be a member of the Society Board of Medical Advisors.

## **ARTICLE IX - CHAPTER ORGANIZATION**

### **SECTION 1. BOUNDARIES**

- A. The Society shall be geographically organized into eight (8) chapters as designated by the attached map.
- B. Chapter membership shall be determined by the location of the member's primary place of employment or residence.
- C. Chapter boundaries, as stated in 1A, Article IX, may be altered if: the chapters whose boundaries are directly affected send a petition for such change signed by at least 2/3 of the active members in those chapters to the Board. The Board must approve such a change by a 2/3 vote of a quorum of board members at the next regularly scheduled board meeting. The Presidents of the requesting chapters shall be notified within thirty (30) days of said board meeting of the result of their request for boundary change

### **SECTION 2. BYLAWS**

- A. The members of this Society working in their respective chapters may draft bylaws based on the format of this document, defining objectives, membership, officers, duties of officers, nominations, elections, committees, parliamentary procedure, amendments and vacancies in office or on committees.
- B. Chapter Bylaws and amendments to chapter bylaws shall be submitted by the chapter affairs committee to the Board for approval.

### **SECTION 3. OFFICERS**

- A. Each chapter government shall include at least the offices of President, President-Elect, and Secretary. Other offices may be elected, as circumstances require as provided in the chapter bylaws.
- B. The Chapter President shall serve as a member of the Board and shall have full board privileges of voice and vote.
- C. The term of office for Chapter President-Elect and Chapter Secretary shall be for one (1) year, January 1 to December 31.
- D. A Chapter President may empower a member of their chapter to serve as acting chapter president at a meeting of the Board with full board privileges of voice and vote. This empowerment must be in writing and must be presented to the President of the Society prior to said meeting.

### **SECTION 4. DUTIES OF OFFICERS**

- A. The President shall
  - 1. Be the chief executive officer of the chapter and preside over all chapter meetings
  - 2. Prepare an agenda for each chapter meeting
  - 3. Appoint all standing and special committees
  - 4. Be an ex-officio member of all committees except the Nominating and Elections Committees
  - 5. Present to the chapter membership an annual report of the Chapter's activities
  - 6. Submit a written report prior to each Board meeting relating to activities
- B. The President-Elect shall:
  - 1. Become acting President and shall assume the duties of the President in the event of the President's absence, resignation or disability
  - 2. Perform such other duties as shall be assigned by the Chapter President.
- C. The Secretary shall:
  - 1. Be the official correspondent to the Society;
  - 2. Submit a copy of the minutes of all chapter business meetings to the Society Board.

### **SECTION 5. ACTIVITIES**

- A. Each chapter shall strive to fulfill the chapter's objectives through encouragement of committee participation, chapter membership and development of educational activities.
- B. The minimum object and purpose of the chapters shall be those of this Society.

### **SECTION 6. COMMITTEES**

A chapter shall appoint at least the following standing committees: nominating and elections, and education.

## **ARTICLE X - COMMITTEES**

### **SECTION 1. STANDING COMMITTEES**

The standing committees of the Society shall be: Bylaws, Chapter Affairs, Education, Election, Executive, Impaired Provider, Legislative, Membership Services, Nominating, Publications, and Public Relations. The chairperson and members of standing committees shall be appointed by the President, subject to the approval of the Board. Committee terms shall expire at the end of each fiscal year.

### **SECTION 2. COMPOSITION AND DUTIES OF COMMITTEES**

- A. Bylaws Committee

1. The committee shall be chaired by the Junior Delegate.
  2. Any active society member may submit proposed amendments to the committee; the committee may initiate amendments proposals.
  3. All proposed amendments shall be processed in accordance with Article XIV. The committee shall review and edit proposed amendments to the bylaws and present them to the Board for approval. After Board approval the proposed amendments will be presented to the AARC Bylaws Committee for review prior to submission to the AARC Board for approval. After AARC Board approval, the amended bylaws will then be presented to the membership for approval.
- B. Chapter Affairs Committee**  
The committee shall:
1. Be chaired by the President-Elect.
  2. Review proposed amendments to existing chapter bylaws, presenting them to the Society's Board with committee recommendations for action.
  3. Concern itself with the activities of the chapters in their interactions with the Society, the public, and other organizations.
- C. Education Committee**  
The committee shall:
1. Be chaired by the Chairperson appointed by the President.
  2. Encourage and assist the chapters in their efforts to conduct educational programs.
  3. Be responsible for the development of any displays required for educational programs.
  4. Be responsible to plan and conduct a Society education meeting annually.
  5. Concern itself with continuing educational programs and special educational projects to meet the objectives of the Society.
  6. Perform such other pertinent duties as assigned by the President or the Board.
  7. The Medical Advisor(s) shall be consultant member (s) of the committee.
  8. The Education Evaluator shall be an ex-officio member of the committee.
- D. Election Committee**
1. Each year prior to June 1, the President shall appoint an impartial Election Committee, which shall print, distribute, receive and verify all ballots. Members of the Nominations Committee shall not serve on this committee.
  2. The Committee shall consist of three (3) active members who shall serve for a period of one (1) year. No member of the elections committee shall be eligible to run for any elected Board position. Should a member of this committee choose to run for an elected Board position after their appointment, then that person must submit a resignation to the Society President at least sixty (60) days prior to the Annual Business Meeting.
  3. Ballots shall be made available to each Active member in good standing.
  4. A ballot validation mechanism shall be part of each ballot.
  5. Ballots shall be returned in a method to assure validity to the Chairperson of the Elections Committee no less than thirty (30) calendar days prior to the Annual Business Meeting. The deadline date and time shall be clearly indicated on the ballot.
  6. The Committee shall cause the ballots for the annual election to be counted no less than twenty-one (21) days prior to the Annual Business Meeting.
  7. The results of the election, including vote totals for each office, total number of ballots received, and invalid ballots, if any, shall be announced by the Committee Chairperson at the Annual Business Meeting.
  8. Elections shall be by plurality of the votes cast. Ties shall be decided by lot, by the Board at the Annual Business Meeting.
- E. Executive Committee**



1. The Executive Committee of the Board shall consist of the President, President-Elect, Vice-President, Secretary, Treasurer, Immediate Past-President, and Senior Delegate.
  2. The Executive Committee shall have the power to act for the Board between meetings of the Board and such action shall be subject to ratification by the Board at its next meeting.
  3. The committee shall propose an annual budget for the approval by the Board at the first Board meeting following the annual election, and no later than ninety (90) days following the annual election. The budget adopted by the Board shall be communicated to the membership within thirty (30) days after its adoption.
  4. The Treasurer and President shall not exceed the budget in any category without the consent of the Executive Committee and ratification by the Board.
  5. The committee shall submit financial reports as required by the Board and the AARC.
- F. Impaired Provider Committee**
1. The President shall appoint a Committee with a minimum of three (3) active members approved by the Board. These members will serve at least three consecutive years to provide continuity.
  2. The Committee shall maintain the contractual agreement between the Society and the Kansas State Board of Healing Arts to establish and to operate an interventional referral and monitoring program for respiratory therapists that may be impaired.
  3. The Committee shall initiate and maintain a contractual agreement with professional counseling agency to provide the impaired provider program, subject to Board approval.
  4. The committee shall complete all required reports and billing procedures as identified in the contractual agreements as stated above.
  5. The Committee shall communicate the purpose of the Impaired Provider Program and the referral process to respiratory therapists practicing in the state of Kansas.
- G. Legislative Committee**
1. The President shall appoint a Committee Chair. The Committee Chair will also serve as the AARC Political Advocacy Contact Team (PACT) Leader.
  2. The Committee shall monitor ongoing and upcoming legislative issues pertaining to Respiratory Care.
  3. The Committee is responsible for reporting legislative information pertaining to Respiratory Care to the Board and communicating with the membership.
- H. Nominating Committee**
1. The President shall appoint a Nominating Committee of three (3) active members each year at the Annual Business Meeting, and shall appoint a Director-at-Large to serve as a non-voting advisory member. It shall be the duty of this committee to prepare a slate of nominees for the following year's elections. The chairperson of the committee shall report the slate of nominees to the Board at least ninety (90) days prior to the Annual Business Meeting.
  2. No member shall serve more than two (2) consecutive terms on this committee. No member of this committee shall be eligible to run for any elected Board position. Should a member of this committee choose to run for an elected Board position after their appointment to this committee, then that person must submit a written resignation to the Society President at least ninety (90) days prior to the beginning of the nominations process. Members of the Election Committee shall not serve on this committee.
  3. The Nominating Committee shall select only those candidates for election who are Active Members, well qualified, and willing to serve. Individuals so qualified may be nominated for multiple offices in the same term, but must limit choice to one office before their name can be placed on the ballot.
  4. Any member of the Board shall complete their stated term(s) of office before serving a term in any newly elected office.

5. The Nominating Committee shall name at least two (2) nominees each for the offices of President-Elect, Secretary, Treasurer-Elect, and shall name at least two (2) nominees for each vacancy among the Director-at-Large, Vice President, and Delegate.
  6. The committee shall prepare, as a part of the ballot, a pertinent biographical sketch of each nominee's professional activities. On written petition of five (5) percent of the voting membership, any other active member of the Society may be nominated if said petition is presented to the chairperson of the Nominating Committee not less than sixty (60) days prior to the annual election. If a nominating petition is so filed, such further nominations shall be placed on the ballot.
  7. The committee shall have a ballot prepared at least forty five (45) days prior to the Annual Business Meeting, setting forth the slate of nominees.
- I. Membership Services Committee**
1. The committee shall be chaired by the Senior Delegate.
  2. The committee shall monitor membership and develop strategies to increase membership recruitment and retention.
  3. The committee performs such pertinent duties to meet the objectives of the Society as may be assigned by the President.
- J. Publications Committee**  
The committee shall:
1. Be chaired by the Vice-President.
  2. Be responsible for the preparation, printing, and distribution of the Society newsletter.
  3. Oversee production of such other publications and printed material as may be required to meet the communication needs of the Society.
- K. Public Relations Committee**
1. The President shall appoint the committee chair.  
The committee shall
  2. Plan and implement the interactions of the society with the public, hospitals, and other organizations through the dissemination of information concerning Respiratory Care.
  3. Develop strategies to increase public awareness of the Respiratory Care Profession and Pulmonary Health Care.

### **SECTION 3. SPECIAL COMMITTEES**

- A. The President may appoint special committees, as the need arises, to carry out a specific task.
- B. The President shall communicate the specific committee charge and a mandatory completion date to each committee chairperson.
- C. Upon presentation of its final report to the Board, said committee shall automatically cease to exist.
- D. A special committee shall not be appointed to perform a special task that normally falls within the assigned duties of an existing standing committee.

### **SECTION 4. COMMITTEE CHAIR DUTIES**

- A.** Each committee chairperson shall:
1. Confer promptly with the members of the committee on work assignments.
  2. Recommend prospective committee members to the President, and when practical, the chairperson of the previous year shall serve as a member of the new committee.
  3. Submit pertinent committee correspondence to the Secretary of the Society who shall forward copies to the Board.
  4. Submit in writing all committee reports to each member of the Board at least ten (10) days prior to the meeting at which the report is to be read.

5. Request that the President appoint non-members or physician members as consultants when needed.
6. Submit to the Executive Committee a committee budget within forty five (45) days following appointment.

## **SECTION 5. VACANCIES ON COMMITTEES**

In the event of vacancies occurring on any committee, the President shall appoint members to fill such vacancies subject to approval of the Board.

## **ARTICLE XI - FISCAL YEAR**

The fiscal year of this society shall be January 1 through December 31.

## **ARTICLE XII - PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order Revised, shall govern whenever they are not in conflict with the Bylaws of the Society.

## **ARTICLE XIII - BYLAWS INTERPRETATION**

In the event of a problem with the interpretation of the Bylaws, the question shall be referred to a bylaws interpretation committee. This committee shall be comprised of the members of the Executive Committee. The interpretations of this committee may not be reversed by, but shall be reported to the Board.

## **ARTICLE XIV - AMENDMENT**

### **SECTION 1. METHOD**

These Bylaws may be provisionally amended if a quorum is present, and if an amendment receives a two thirds (2/3) vote of the Board present at such meeting. The amendment will be invalidated unless approved in accordance with Article X, Section 2A, prior to the next annual business meeting. Provisional amendments must be in accordance with AARC Bylaws.

### **SECTION 2. SEPARABILITY**

Should any section of these bylaws be found to be in conflict with the AARC Bylaws, that section shall be separated from these bylaws and the remainder shall be kept in force.

## **ARTICLE XV - EDUCATION EVALUATOR**

The President shall appoint, with the approval of the Board, an Education Evaluator to assist and advise the Board. The Education Evaluator shall grant approval for continuing education units, and serve as an ex-officio member of the Board and the Education Committee.

## **ARTICLE XVI - ENACTMENT**

These Bylaws shall take effect following approval by the AARC Board of Directors and the membership of the Kansas Respiratory Care Society.

Latest Revision: 2006