

Kansas Respiratory Care Society

July 29, 2016

Wesley Medical Center

Wichita, KS

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| Attending | Terri Lesser, Monica Baden, Don Richards, Jessica Callaway, Glenn Tammen, Curtis Kidwell , Andrea Fiene, Karen Schell, Jackie Harvey, Don Richard, Troy Gooch, Elissa Williams, , Jerry Houchin | Recorder: Jessica Callaway |
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| Absent: | Charity Clark, Dave Burnett, Dan Conyer |
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| Topic | Findings/Discussion/Conclusions/Recommendations | Action/Follow-up/Communications | Person(s) Responsible Date |
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| Welcome | <p>Terri welcomed the group and thanked everyone for coming.</p> <p>She also presented Troy with an award for being President of KCRS for 2014-2015.</p> | | Terri |
| Approval of Minutes | Minutes approved for April 16 th | Troy moved to approve the minutes, Elissa seconded. All in favor. Motion carried. | Terri |
| Financial | <p>* Transaction report 3/1/16 - 6/30/16 provided on AARConnect.</p> <p>* Net total is positive at this time, which is good.</p> | <ul style="list-style-type: none"> We are still waiting to collect from 2 people from the Manhattan conference, otherwise all others have paid and we can out ahead. | Glenn |

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| Educate | <ul style="list-style-type: none"> • Education committee for Wichita State meeting April 2017- looking for some to chair the committee | | Karen |
| Promote | <p>Report posted on Connect.</p> <ul style="list-style-type: none"> • If you are working on something in your area to promote Respiratory profession please let Karen know so she can get it written down and logged. • Manhattan conference a success. We have signed a contract for April 12-13, 2017 to have the conference there again. • In personal connection with RT students in RT programs – mentor students to become active professionals in the KRCS and communities. • Promote KCRS scholarships • Promote partnerships with other professions and educate them about our field of profession. • Working at KU with SHP to incorporate students in Interprofessional activities. • We need 2 new sets of pig lungs. We looked at the sets we had and saw for a need to exchange some out and some didn't even work. | <ul style="list-style-type: none"> • Manhattan we had: • The same number or close to Topeka numbers. • Walk/Run was a great idea and we heard a lot of great comments about it, looking at opening it up to public next year to participate. • Lunch with vendors was a great hit! • Student volunteers worked out great. We had 45 signed up to attend the conference and 33 of the participated in the conference for varies of different activities. • Story in on KRCS event at Planet Comicom coming out in the October issue of AARC times. • Looking into a service project – investigate a project in which members can participate as a group within a community | Karen |
| Advocate | <p>Report posted on Connect</p> <ul style="list-style-type: none"> • Increase us of Capitol connection – goal was to hit 100 activists – April 2016 we had 29 activists. In July we were up to 99 activists!!! We also had sent 321 messages out! • Participate in PACT day at the Hill (Karen, Elissa, Crystal, and Sandy went) | <ul style="list-style-type: none"> • Planet Comicom in KC next year- success this year with over 1000 visits to the booth. Wanting to participate in this event next year. • Follow up letters to all the visits to Capital complete. | Elissa/Karen |

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| Delegate Activity | <ul style="list-style-type: none"> Bylaws have been submitted for revision to AARC and should be out for review to AARC members | <ul style="list-style-type: none"> Will discuss at HOD/BOD meeting in October the findings of the bylaws that AARC members reviewed. | Charity/Meg |
| President's Report | <ul style="list-style-type: none"> No wins or losses in membership. 46 for state - new active member challenge. Membership – working with students—long term ?? student Liaison – speaking at different schools, web mentorship, (2) students working together Looking at the gap 2-3yrs out of school / graduation | <ul style="list-style-type: none"> Emails (5) students / state Reach out to managers / department heads to help us keep memberships going and keep them active as well. | Terri |
| Trustee Report | <p>Jerry- no report – school starting soon</p> <p>Dave- Master's program—Fall 2017- online and in classroom.</p> <p>Elissa – goal to get co-sponsors / 14 total</p> <p>Jackie – need help with educate strategies from Mel A. (Terri going to speak with Mel to see if they can get this going)</p> <p>Kyle- having to resigning at this time due to family issues. Will be replaced at this time by Katie Morris.</p> <p>Crystal– no report</p> <p>Don – Scoring Grid for community service for scholarships awards. What is the standard rubric? Looking at the standardatization of scholarship of dates all to one due date. Looking for 3 or more active members.</p> | <ul style="list-style-type: none"> What is the standard? Karen and Don will look at the making of the standard to figure out what the best standard is. Bill Lamb award ideas for standardation are service, volunteer, and public awareness. | Trustees |

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| Membership | <ul style="list-style-type: none"> • Signup AARC mentors through AARConnect • Promote profession – 4 best practices • Student mentorship – House of Delegates application due august 31st (email out to Dana and awaiting response – October meeting ? grace period) • Committee report – International – 4 people coming | <ul style="list-style-type: none"> • Volunteers for mentorship are: Andrea, Cheryl, Jessica, Monica, Elissa, Crystal, Karen. These names will be sent to Amanda Feil. • Looking at one person to recruit one new person each year to help increase membership numbers. • New professionals—new job, new challenges, journey through school to job to new plans, what do I do / what do I need help with and/or on | Meg |
| Nominations Committee/Elections Committee | <ul style="list-style-type: none"> • Still accepting nominations for the delegate and president elect. The committee now (Andrea, Crystal, and Charity) will review in August and prepare a slate. | | Karen |
| Bylaws Committee | <ul style="list-style-type: none"> • Change approved by AARC- - now out to AARC members for approval. | | Charity |
| Public Relations /Social Media | <ul style="list-style-type: none"> • Facebook – 718 likes on our page. • #1 throughout the state on hits on page. = 1400 likes a day | | Curtis |
| Education Committee/Meeting | <ul style="list-style-type: none"> • Education committee chair needed for April 6 & 7, 2017- for STATE MEETING IN WICHITA. Will be at Wichita Marriott Hotel | <ul style="list-style-type: none"> • Crystal is willing to be mentored if someone will chair it. • Elissa willing to be on committee | |
| Scholarship Committee | <ul style="list-style-type: none"> • Debbie Fox Committee / Service award draft is online (Glenn, Andrea, and Kyle put that together). • Application and essay = what the person has done in their community | <ul style="list-style-type: none"> • Meg will bring the catalog to the next meeting so that we can look at it for award, plaque, etc. | Terri |

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| Finance Committee | <ul style="list-style-type: none"> • PayPal- Curtis presented \$500 from the Manhattan Annual Education that was late in coming in. • Vendor pay on PayPal? Is this possible for the Western Kansas Conference in Dodge? | | Glenn |
| <p>Webmaster</p> <hr/> <p>New Business</p> | <ul style="list-style-type: none"> • Jeff Scobee- Leadership Development Award – Aug 31st • Jeff Scobee- Leadership Advancement Award- Nov. 15th • RT of the year- Jan 15, 2017 • Debby Fox Community Service Award- January 31, 2017 • Russ Babb award- February 28, 2017. <p>-----</p> <p><u>Western Ks conference in Dodge. September 15th & 16th</u></p> <ul style="list-style-type: none"> • We have had some changes in the Western Kansas Conference at this time. We do not know all the details yet but we had some vendors not able to make it so we will not be able to have it to what the plans were – this is per the email that Terri and Jackie received this week from Randy. • After talking to the BOD we have decided to continue to have it and we will just have to change some of the vendors and who all the speakers are we are going to have. • Jackie is in charge of the venue. • Terri is in charge of the hotel. • Jerry and Glenn are in charge of Vendors. | <p>.</p> <p>-----</p> <ul style="list-style-type: none"> • Some ideas of speakers we have at this time are: • One speaker will be a Respiratory Therapist with a family member as a donor family. Being on the other side of the curtain. • Dr. Ed Anderson – Liberal • Dr. Presley • ? KU doctor – via web • Diana Morton – home care, home vent? • Dr. Kennedy – Karen contact • Dr. Sharp – Karen contact • Crystal Irwin – Asthma • Karen Schell – DME / Sleep, Best Practice • Cheryl Skinner – Mask fitting / home care • Charity Clark - Community cares • David Hampton | Curtis |

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| | <p><u>Western Ks conference in Dodge. September 15th & 16th</u></p> <p>Speakers we have confirmed are: Dave Hampton (troy confirmed), Diana, Crystal Irwin, Karen Schell, Cheryl Skinner, Sandy/ Sarah</p> | <ul style="list-style-type: none">• August 12th – speaker bios need to be to Monica to be given to AARC so we can get AARC approval for credits for ceu's. | |
| | <p>**Next meeting will be at the <u>Western Ks conf. in Dodge.</u></p> <p>Troy motioned to adjourn.</p> <p>Jerry seconded. All approved.</p> <p>Meeting was adjourned at __1450.</p> | | |