

2016 KRCS BOARD of DIRECTORS MEETING

December 9, 2016

Stormont Vail Health

Topeka, KS

Attending	Terri Lesser, Monica Baden, Jessica Callaway, Glenn Tammen, Curtis Kidwell , Andrea Fiene, Karen Schell, Crystal Irwin, Jackie Harvey (on phone), Troy Gooch, Jerry Houchin, Marshall Post, Kelley Kimbley, Shannon Fletcher- LMH, Cheryl Skinner, Katie Morris, Ashy Bay	Recorder: Jessica Callaway
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Absent: Don Richards, Charity Clark, Elissa Williams, Dave Burnett, Dan Coyer, Meg Trumpp

Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible Date

Welcome	Terri welcomed the group and thanked everyone for coming.		Terri
Approval of Minutes	Approved	Troy moved to approve minutes. Glenn seconded, All in favor. Motion carried.	Terri
Financial	<ul style="list-style-type: none"> * Treasury report complete and on AARConnect. * Expense report completed- noted to be about the same as 2015 * Income not the best - \$11,000 short than the 1st of last year. <ul style="list-style-type: none"> • Sept 16, 2016 treasure report has some things that needed reviewed and modified with the report and print out. All correct now and all numbers are in align with the correct forms 	<ul style="list-style-type: none"> • Troy move to approve todays report from Glenn and the table minutes of the treasure report from September 16th. Jerry seconded motion. All in favor. Motion carried. 	Glenn

<p>Educate</p>	<ul style="list-style-type: none"> • April 2017 conference: ? number of volunteers to help out with registration • \$50.00/student/volunteer • KU will give clinical hours since CEUs are not given. (22 students will be from KU program) <hr/> <p><u>Elections this year- 63 people voted</u> <u>- President – Troy 54%</u> <u>- Delegate – Cheryl 54%</u></p> <p><u>ELECTIONS:</u> prepared through eballot President sends nominations it to the AARC (Beth) and they send out the ballot.</p> <p>PLACES the ballot is located /sent to : AARC sends out ballot ballot available on KRCS (Curtis put it up) KRCS Facebook, LINK on the KRCS page.</p> <ul style="list-style-type: none"> ■ 300 members in the (KRCS) state <p><u>***WE (BOD members) have decided to.....TAKE ADVANTAGE OF EBALLOT OPTIONS***</u></p>	<hr/> <p>How do we get more people involved in voting and how do we reach more people? Options are:</p> <ul style="list-style-type: none"> • Continue has we have for the last 5 years. • Return to paper ballot- get rid of eballot. • Combined eballot and send out post cards letting everyone know of the voting. • We (KRCS- committee chair) send out eballots <p>** State bylaws are: 45 days from opening of voting.</p> <ul style="list-style-type: none"> • Can make a certain time of the year to vote (ex. Every October/ Resp Care week) • We have to have AT LEAST 45days after the close of voting to have a BOD meeting. <p>Move to open the ballot to members at least 45 days prior to the annual business meeting and close at the end of Resp. Care Week. Notification to membership will be made to eballot employing notification and follow up attempts on email kickback by a post card.</p> <p>Troy moved to approve. Andrea seconded. All in favor. Motion carried.</p>	<p>Karen</p> <hr/> <p>Monica</p>
<p>Promote</p>	<p>Report posted on Connect.</p> <ul style="list-style-type: none"> • If you are working on something in your area to promote Respiratory profession please let Karen know so she can get it written down and logged. 	<ul style="list-style-type: none"> • . 	<p>Karen</p>

	<ul style="list-style-type: none"> • Personal connection – Jennifer, Ashley, Caleb, and Kelley. Cheryl, Elissa, and Karen met with Caleb and Kelley and RT students from KU student organization and developed a strategic plan for engaging more students. • Stock up on all supplies – all are good • Scholarships – no applications for PACT, next one is Debbie Fox (due at the end of Jan 2017) • Public Media – no report • Partnerships with other professions- no report • Service project—Planet Comicon – waiting for information so that we can RSVP on a booth. <p>** see promote 2016 report on AARConnect- posted</p>		
Advocate	<p>Report posted on Connect.</p> <p>12/9 – Cheryl West will retire (AARC) – charge on the HILL</p> <ul style="list-style-type: none"> • 435 plan – gathering information for new offices from the election in November • Legistive day – awaiting date notification from Terri (will be in mid- February) • PT advocate groups- no action at this time. • Scholarship applications – none at this time • Promote/advocate—Student Liaisons • Co-chairs: Caleb and Kelley, other team leader is Ashley.Co-chairs are working on a draft email and out talking to schools and other programs (Colorado and Missouri) that have a program up and running. Prototype email (4 schools) to find out what all their student leaders do. • 11/9--Deadline for Jeff Scobee scholarship—need to have report from participant from last year’s visit. • 	<ul style="list-style-type: none"> • No applicant for the PACT scholarship. • Student leaders (Kelley and Caleb) are meeting for planning at KU with KU student leadership. <p>• <u>UPDATE: Legislative Day—will be Feb 24th at the Capitol 8a-12p on 1st floor.</u></p>	Elissa/Karen

Delegate Activity	NO REPORT AT THIS TIME		Charity/Meg
House of Delegate Report	<p>Ashley was our student that was picked to go with Charity and Meg to the House of Delegates this year. She provide us with a summary of her experience while there. Ashley said the meeting and the process of the bills and revisions were a good eye opener. Meg and Charity did great at welcoming her to the trip. While at the House of Delegates she was able to sit in on the Board meeting and got to see the resolutions being worked on. She says its great for student relationships. The application needs to be advertised more.</p> <p>Questions were brought up how we could expand our reach for more participation and Ashley said maybe more notice/ publication through AARConnect, Facebook, email directors of programs to let students know of the scholarship, and student liason groups</p>	<ul style="list-style-type: none"> • Curtis will be working with Ashley, Caleb, and Kelley to help with this suggestion. 	Curtis
President's Report/ NEWS	<p>People sworn in for new roles:</p> <ul style="list-style-type: none"> • Cheryl Skinner – Junior Delegate • Troy Gooch – President elect • Trustee's – Marshall Post and Kate Morris <ul style="list-style-type: none"> • Terri handed out Recognition certificates to say Thanks to everyone on the 2016 KRCS BOD. 	<ul style="list-style-type: none"> • WELCOME <p>Terri is going to provide a notebook for new members or orientation for new members in January</p>	Terri
Trustee Report	<p>Jerry- no report</p> <p>Dave- no report</p> <p>Elissa – students</p> <p>Jackie – no report</p>	<ul style="list-style-type: none"> • Katie Morris will be taking Elissa's place • Marshall Post will be taking Kyle's place 	Trustees

	Crystal – no report		
Nominations Committee/Elections Committee	<ul style="list-style-type: none"> • Wanting to develop an Ad Hoc committee – Volunteer committee for helping with State Meeting. *assign a mentor for each person. * engagement for students 		Karen
Bylaws Committee	No report		Charity
Public Relations /Social Media PACT	<ul style="list-style-type: none"> • PACT/ Legeistive Day---- April 3-4, 2017 		Curtis/Karen
Education Committee/Meeting	<p>State meeting</p> <ul style="list-style-type: none"> • With the 1st meeting they are: working on format, speakers, vendor time (survey says most people like it open over lunch time) • Next meeting is in January 		Mel /Curtis / Monica
Scholarship Committee			Terri

Finance Committee	<ul style="list-style-type: none"> • Don and Andrea got together and all the numbers added up . all is approved and on Connect for 2016 		Glenn
Webmaster	<ul style="list-style-type: none"> • Web is updated • Facebook has new LIKES • Students to help with running and keeping up with Facebook, Instagram, and Twitter account. We need help from the students with the instagram account to get it up and going. • Facebook is going well at this time. • Need to come up with a list of “DO’s and DON’T’s” for the accounts, 	<ul style="list-style-type: none"> • Curtis will work with students to help them iron that out. 	Curtis
<p><u>2017 Meeting Places:</u></p> <p>Jan 13th – Salina Feb 24th -- Topeka (Legislative day) April 7th – Wichita July 21st – KU/ Kansas City Sept 22nd – Dodge City Nov 3rd – Wichita Dec 8th -- Topeka</p>	<p><u>**Next meeting will be Jan 13th at 1130a lunch with Noon meeting in Salina!!!!!!</u></p> <p>Andrea __motioned to adjourn.</p> <p>Curtis__ seconded motion. All approved. Motion carried.</p> <p>Meeting was adjourned at __1340__.</p>	<ul style="list-style-type: none"> • Going to try Zoom meeting – available on phone or on computer. • Or Karen’s meeting room online (like skype) so that we can see everyone in the room or slides rather than just being on conference call. 	