

Kansas Respiratory Care Society

June 19, 2015

Salina Regional Medical Center

Salina, Kansas

Attending	Troy Gooch, Josie Roach, Terri Lesser, Monica Baden, Glenn Tammen, Karen Schell (phone), Dave Burnett (phone), Don Richards, Curtis Kidwell, Charity Clark, Jackie Harvey, Dan Conyers, Kyle Weis, Jerry Houchin	Recorder: Josie Roach
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Absent: Meg Trumpp, Ellissa Williams

Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible Date

Welcome	Troy welcomed the group and thanked everyone for coming.		Troy
Approval of Minutes	Approved	Dan moved to approve minutes. Terri seconded. All in favor. Motion carried.	Josie Roach
Financial	<p>Treasury report is posted on the AARC connect. Transaction reports for expenses and income posted for review. All accounts balanced with bank statements. Expenses for travel and state meeting posted for review. The KRCS/MRCS conference was listed twice and a portion of the Scholarship Budget was included in the Operation Budget.</p> <p>1. AARC membership fee show up under society affairs. 2. Recent Conference Income</p> <p>a) The money expenditures for golf tournament were used for cash prizes. A petty cash receipt should be used for having a paper trail of money deposited and money going out. b) Exhibitor revenue should be a whole number, but was not, due to PayPal expenditures. With joint conferences using PayPal record keeping needs to be organized. PayPal account should be separate for the KRCS/MRCS conference. Treasures for both organizations should both be involved in transactions of the conference. c) Conference income expense report. Respiratory Services of Kansas have not paid vender fees for April state meeting.</p>	Terri moved to approve treasury reports. Charity seconded. All in favor. Motion carried	Don
Educate	<p>June/July to begin planning for 2016 in Manhattan. Vender registration fee of \$200 after Sept 1, 2015 fees will increase to \$300. Randy and Stan in charge of vender activity.</p>		Karen

Promote	<p>Karen posted report on AARC connect. All board members are asked to continue promoting the profession.</p> <ul style="list-style-type: none"> • Two stories were promoted to achieve the quarterly goal set. • Discussion on buying a new back drops for displays. • Glenn organized template with power points with material to market to our members. • Currently only one application for Jeff Scoebe Leadership Award, which will be announced by August 15th, 2015. Dan appointed to help Karen review nominations. • Send pictures to Curtis for posting on website to increase hits to site by 50%. Facebook activity down Curtis is not doing a good job of keeping up with site per Curtis. • AARC Times has a story about Charity great job and her ARCF Award. • Karen gathering information to obtain equipment for screening carbon monoxide testing looking into cost of equipment. • Charity shared KRCS has been invited back to a Wichita school for 5th graders to provided information on the dangers of smoking with a confirmation date of September 24th, 2015. 		Karen/Charity
Advocate	The Respiratory Care Parity act providing specific education for disease management.		Karen
Delegate Activity	No resolution for Summer Forum Meeting in Arizona. Charity, Meg, Karen and Pat attending meeting.		Charity/Meg
President's Report	Thanks you note from Deb Fox. Appointed member from the community to be a member of the Kansas Board of Healing Arts.	Charity suggested member of local Better Breather's Club and sent Troy contact information.	Troy

Trustee Report	<p>Jerry – Asthma education at Wichita. American Heart with a smoke out in Hutchinson Community College.</p> <p>Dan – sent a report posted on connect</p> <p>Dave- IPE students taking role in the process of rural medicine clinic for asthma and students are helping some asthma management intervention in the clinics. Understanding RT roles. Bridge program revamped from associates to bachelor's degree.</p> <p>Elissa – absent</p> <p>Kyle – setting up meetings in August posted on connect. Kyle shared how he has contacted program directors for the state of Kansas. He has received 6 responses of the 9 sent out. The 30-day goal is to have his presentation done for student reception. He will then visit the actual programs in April and May and the fall semester.</p> <p>Jackie – Venue picked and secure for Western Conference. Cashing In On Education is the current theme for conference.</p> <p>Terri – The baskets for the Russ Babb scholarship and in the process of making new ones for the September conference.</p>	Troy motioned to approve Trustee reports and Terri seconded. All in favor. Motion carried.	Trustees
Nominations Committee/Elections Committee	Nomination for Secretary and Treasurer due September 5 th , 2015.		Charity
Bylaws Committee	Don, Dan and Josie on committee to review Bylaws for 2016 with Charity.		Charity
Public Relations /Social Media PACT	Facebook friends close to 600 currently in 3 rd place for likes.		Curtis
Education Committee/Meeting	Reposted comments on April meeting.		Troy
Scholarship Committee	Establish a committee to form criteria for Practitioner of the Year and the Hugh Mathewson awards given		
Finance Committee	No report		Glenn
New Business	<p>September 17th and 18th Terri volunteered to co-chair for this conference in Dodge City, Kansas.</p> <p>October 9th, 2015 KU, Kansas City, KS</p> <p>December 4th, 2015 Newman University, Wichita, KS</p> <p>April 7 and 8th 2016 Manhattan, KS</p> <p>Develop a permanent criterion for the Hugh Mathewson award.</p>	<p>Site for October 9th meeting moved to KU.</p> <p>If booth not included in providing CEU at Lung Force then \$200 booth will be purchased.</p> <p>Terri motioned and Charity seconded. All</p>	

	Monica and Terri to draft a criteria. Lung Force Expo September 29 th , 2015 new concept to interact with health care and patients to learn about latest trends. Lung experts will be present.	approve	
	Charity motioned to adjourn. Terri seconded. All approved. Meeting was adjourned at 14:09.		