

Kansas Respiratory Care Society

Date February 26, 2015

Washburn University Topeka, KS

Attending	Troy Gooch, Josie Roach, Terri Lesser, Monica Baden, Glenn Tammen, Elissa Williams, Karen Schell, Rusty Taylor Phone conference Charity Clark, Meg Trumpp, Kyle Weis, Jackie Harvey, Dan Conyers	Recorder: Josie Roach
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Absent: Dave Burnett, Jerry Houchin, Curtis Kidwell, Don Richards

Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible Date

Welcome	Troy welcomed the group and thanked everyone for coming. Legislative Day at the Capital had a good turn out at the booth with some spirometry test performed.		Troy
Approval of Minutes	Approved Strategic Planning meeting posted by Dan Conyers	Terri moved to approve minutes. Glenn seconded. All in favor. Motion carried.	Josie Roach
Financial	Treasury report is posted on the AARC connect. Troy posted budget for 2015 on the AARC connect.	Terri motioned to approve the financial report Glenn seconded. All in favor. Motion carried	Don
Educate	Meg Trumpp posted report on AARC connect. A survey Monkey for entire membership of KRCS. Survey consists of open-ended question to determine the needs of the members. The survey time frame will consist of three week time period for collection of data started in survey Monkey for entire membership of the KRCS. After data is compiled, the information will be used to make changes to better survey our membership. Damien Beilman is chairing the education committee for April. We have all speakers as well as keynote speaker. Managers meeting Terri have some ideas to get them involved. Tom Kallstrom will lead the student reception. Brochures are available online and board members please register for conference if you plan to attend. Monica will lead student reception. A Twitter account is		Meg/Monica

	<p>set up for the conference and will be streaming live during the conference. A booth for KRCS promote will be on display along with 2 baskets made by Terri Lesser for the Russ Babb scholarship fund. Currently the conference has 25 registered members and 11 vendors for the event. The Russ Babb Memorial scholarship deadline will be posted on the website. Terri Lesser to make baskets to support scholarship account.</p>		
Promote	<p>February 19th, 2015, Kyle posted about his experience with the House of Delegates and he is currently in contact with the respiratory schools in the state to speak about his experience and discuss the scholarships offered by the KRCS. A member only page to be constructed for sharing power points that may be used in presentations. Charity stated power points from flash drive in the suitcase could be accessed by Glenn to place on members page. Promote goals in the 60-day period such as students story or in your local community try to get public awareness or contact media in your community. Please try to get public awareness or contact media in your community. The 120-goal is investigating cost of equipment to use at a health fair and involving the RT"s in a promote event like health fair etc. The goal 3 per quarter. There is a one day event for the community and health care workers call Lung Force provided by American Lung Association in Wichita. Karen will try to contact the ALA for more information. Karen will be communicating with Garry and stay focused on 30/60/180 day goals.</p>		Karen/Charity
Advocate	<p>Karen posted promote report on the AARC connect. Karen will continue with promote as well as the PACT until candidate found to fill her position in the promote section. Karen will assist with confirming legislative day in Topeka, KS. Membership target was not achieved. Elissa and Karen are going to PACT day in Washington, DC. Karen reported that all appointments are made. The 30-day goal was the Legislative day. The 180-day goal was promoting within other intra-organizational, interdisciplinary and support group.</p>		Karen/Elissa

Delegate Activity	<p>Charity posted delegate report. Life membership for Suzanne Bolling was suggested. Honorary member and Outstanding affiliate contributor are also available if there are any nominations. The delegate's request nominations must be submitted with letter, CV and supporting information to fill out applications. Charity posted the criteria on AARC connects for awards. Discussion by group for Summit Award request nominations. Prepare the nomination and obtain signature. A letter of support and lengthy application.</p> <p>Summit folder on KRCS promote and seek a champion for build a template with criteria for award May 5th is the deadline for all awards.</p>		Charity/Meg
President's Report	<p>No Presidents report. Troy posted the 2015 budget on the AARC connect website. The 30-day plan was write a president's letter not yet completed and posted. President's to find documents with brown folder. Troy suggested a mileage criteria need to be added to budget for those members that have a difficult time traveling. Discussion took place on how this would be monitored and what the policy and process.</p>	<p>Dan motioned to approve Terri second. Motion carried.</p>	Troy
Trustee Report	<p>Jerry – Russ Babb Memorial Scholarship Committee is requesting any nomination deadline is February 28th, 2015.</p> <p>Jackie – no report at this time. Reminder June 19th 2015 meeting at Salina noon till 3pm.</p> <p>Dan – KRCS/MSRC seminar February 27th, 2015. Kansas Board of Healing Art meets April everyone reappointed to the over site committee.</p> <p>Dave- posted on AARC connect</p> <p>Elissa – presenting at the Chappell's restaurant March 24th, 2015 presentation about tracheostomy.</p> <p>Curtis – absent</p> <p>Kyle – Kyle shared how he has contacted program directors for the state of Kansas. He has received 6 responses of the 9 sent out. The 30-day goal is to have his presentation done for student reception. He will then visit the actual programs in April and May and the fall semester. Contact Monica for details for student reception time for presentation and keynote speaker Thomas Kallstrom.</p>	<p>Troy motioned to approve Trustee reports and Terri seconded. All in favor. Motion carried.</p>	Trustees

	Terri – April 28 th scheduled a screening at Kick a Poo with Crystal. Andrea Jeska working at Great Bend to help find speakers for Western Conference.		
Nominations Committee/Elections Committee	Nomination Committee shared that the upcoming election will include a treasurer and secretary. Deadline is September 4 th , 2015. November 4 th , 2015 election results tallied. Trustees have to serve their position before they can be elected to an officer's position.		Troy
Bylaws Committee	No report		
Public Relations /Social Media PACT	No report PACT meeting March 17 th and go to capital connection AARC.		
Education Committee/Meeting	Damien Beilman chairing education committee meeting for April 2015. The speakers have been arranged.		Troy
Scholarship Committee	Establish a committee to form criteria for Practitioner of the Year and the Hugh Mathewson awards given.		Troy
Finance Committee	Report given with Treasurer's report		Don
New Business	<p>April 9th and 10th, 2015 in Wichita, KS following state meeting. June 19th, 2015 in Salina, KS noon till 3pm. September TBA Terri volunteered to co-chair for this conference will be announce in Dodge and dates will be confirmed at April state meeting. October 9th, 2015 Newman Regional Hospital, Emporia, KS December 4th, 2015 Newman University, Wichita, KS April 7 and 8th 2016 Manhattan</p> <p>Develop a permanent criterion for the Hugh Mathewson award. Monica and Terri to draft a criteria. Criteria need to be established and change when the Practitioner of the Year award should be presented to the April State Meeting. Karen's hand out flyer for new business regarding emailing support for PACT.</p>	<p>Motion to postpone installation of new officers and trustees to take place in April. Practitioner of the Year award to be presented at April's meeting.</p> <p>Change the timing of presenting award for Practitioner of the Year from the annual business meeting to the state meeting and present award this year before March 15th and establish criteria for 2016 award.</p> <p>Terri motioned to approve and Elissa second All in favor. Motion carried.</p>	Troy
	Terri motioned to adjourn. Dan seconded. All approved. Meeting was adjourned at 15:45.		

