

**Date June 20, 2014**

Location: Hutchinson Community College, Hutchinson, KS.

Attending	Troy Gooch, Karen Schell, Josie Roach, Charity Clark, Terri Lesser, Don Richards, Suzanne Bollig, Meg Trumpp, Curtis Kidwell, Jerry Houchin, Cheryl Skinner, Mel Asmussen, Brandee Clark guest	Recorder: Josie Roach
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Absent: Deb Fox, Dave Burnett, Dan Conyers, Glenn Tammen, Randy Gideon

Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible/Date

Welcome	Troy welcomed the group and thanked everyone for coming. Everyone introduced himself or herself.		Troy
Approval of Minutes	See April meeting minutes Josie posted online on AARC Connect.	Suzanne moved to approve minutes. Charity seconded. All in favor. Motion carried.	Josie
Financial	Treasury report is posted on the AARC connect. Transaction report posted on AARC through May 31 <sup>st</sup> . The account balance is posted through May 31 <sup>st</sup> . Expense budget posted with current transaction for the year. We have not received payment from Larry Elliott, Dale Med Product and Joe Horn, GE Healthcare both vendors will be contacted by Troy Gooch.	Suzanne motioned to approve the financial report Terri seconded. All in favor. Motion carried	Don
Educate	Melanie discussed there are 27 providership which are current Via Christi Pittsburg being contacted to continue renewal. Charity provided Mel with contact information. Western conference scheduled for September 18 <sup>th</sup> and 19 <sup>th</sup> and all speakers confirmed. July 1 <sup>st</sup> for brochure to be started and completed August 1 <sup>st</sup> . Curtis is to post brochure six weeks before conference. Mel states she needs brochure four weeks to have AARC approve. Randy Gideon, Lynette Pfannenstien, Stan Munch are currently on planning committee for Western Kansas conference. Education chair for 2015 for Wichita conference needs to be appointed. An appointment has been made to take a tour of Hilton Garden Inn for conference held in 2016. Mel and Suzanne plan to generate a survey to gather data for what		Melanie/Suzanne

	attendees would like for changing format for state conferences.		
Advocate	<p>Deb posted report on AARC connect. Karen suggested the BOD begin mentoring Cheryl Skinner to take over PACT responsibility. Suzanne to write a letter to show support to the Texas society in regards to de-licensing. Karen to write a letter and make a donate \$500 to AARC PACT in memory of Jerry Bridger's on behalf of the KRCS. Troy to write a personal letter to Jerry's wife notifying her of the donation.</p>	<p>Suzanne motioned to approve 500-dollar donation to AARC PACT in memory of Jerry Bridger's and Karen seconded. All in favor. Motion carried.</p>	Karen
Promote	<p>September 27<sup>th</sup> and 28<sup>th</sup> Cider Days booth already arranged by Terri Lesser. Karen to talk with head of Washburn to involve students and Meg to have Newman students involved. Karen to have shirts made for this event. Terri to solicit items from the COPD foundation. Paper screenings and spirometer will be available for additional screening. Terri to inquire on the cost of having volunteers for the booth. Terri has promotional material and Meg to help Terri with any additional promotional material needed.</p> <p>Membership drive explained to BOD. All BOD members requested to participate in site visits. There are 97 hospitals with respiratory departments. AARC membership tool available online to assist increase membership.</p> <p>There are 97 hospitals that have respiratory departments in Kansas; Meg divided the state into nine regions for board members to make contact with hospitals in their areas. The AARC website provides a tool on promoting and recruiting new members.</p> <p>Nine Geographic locations:</p> <p>Northeast - Cheryl Skinner Hutchinson and Manhattan – Jerry Houchin, Glenn Tammen Kansas City- Troy Gooch, Dan Conyers, Dave Burnett</p>		Karen/Meg/Charity

	<p>Topeka- Terri Lesser and Don Richards  Southeast – Karen Schell  Southwest- Charity Clark, Meg Trump  Northwest- Randy Gideon and Suzanne Bollig  Wichita- Curtis Kidwell, Josie Roach</p> <p>If the AARC reaches 46,000 members and we reach our 10% goal or 600 members Kansas will receive one dollar per member incentive.</p>	<p>Charity made a motion to approve incentive for the membership drive that we offer 2 incentives. The first incentive allows anyone who signs up, renews, or recruits a new member during a site visit will be entered into a drawing for one free registration to a KRCS education meeting of their choose and one hotel night paid up to 250 dollars. Second incentive will be for all departments or schools that have 100% membership for licensed therapists on December 1<sup>st</sup> will receive \$100 credit to the AARC store. Terri seconded. All in favor. Motion carried.</p>	
Delegate Activity	<p>No resolutions have been received. Meg did post delegate report. Meg and Charity are mentoring a student at the house of delegates in July. Deb Fox and Suzanne Bolling nominated for lifetime member. Terri Lesser nominated for contributor for the year award.</p>		Meg/Charity
President's Report	<p>No presidents report</p>		
Trustee Report	<p>Jerry – He attended the leadership conference with Troy in Dallas.</p> <p>Dan – posted on AARC connect.</p>	<p>Troy motioned to approve Trustee reports and Terri seconded. All in favor. Motion carried.</p>	Trustees

	<p>Dave- posted on AARC connect</p> <p>Randy - absent</p> <p>Curtis – posted on AARC connect</p> <p>Cheryl – posted on AARC connect.</p> <p>Terri volunteered on April 8<sup>th</sup> with Crystal at a health fair at a Tribal Reserve.</p>		
Nominations Committee/Elections Committee	<p>Junior delegate and president elect will be on ballot. Deadline needs to be approved September 6, 2014.</p> <p>Report slate 90 days before annual business meeting.</p> <p>Ballot prepared at least 45 days prior to annual business meeting- December 5<sup>th</sup> 2014</p>		Troy
Bylaws Committee	No report		Meg
Public Relations /Social Media	Looking for screening opportunities in Kansas and increase awareness of COPD and the KRCS.		Charity
Education Committee	Finding a venue for 2016. The Western Kansas is to be held in Hays, Kansas. Curtis to assist with placing brochure information on the KRCS website. Brochure information will be provided to Mel to issue CEU's.		Suzanne
Elections Committee	August president elect and delegate.		
Education Meeting	No report		
Scholarship Committee			Troy
Finance Committee			
New Business			Don
	Terri motioned to adjourn. Charity seconded. All approved.		

Meeting was adjourned @ 1500