

Date February 25th, 2014

Location: Washburn University, Topeka, KS.

Attending	Cheryl Skinner, Glenn Tammen, Troy Gooch, Karen Schell, Josie Roach, Charity Clark, Terri Lesser, Deb Fox, Don Richards, Crystal Erwin, Jennifer Bird, Melanie Lewis, Shelby Gronau		Recorder: Josie Roach
Absent:	Dan Conyers, Mel Asmussen, Suzanne Bollig, Meg Trumpp, Curtis Kidwell, Dave Burnett, Jerry Houchin, Glenn Tammen		
Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible/Date
Welcome	Troy welcomed the group and thanked everyone for coming. Everyone introduced himself or herself.		Troy
Approval of Minutes	See January meeting minutes Josie posted online on AARC Connect.	Charity moved to approve minutes. Cheryl seconded. All in favor. Motion carried.	Josie
Financial	Market is slow for the month of January assets depend on the market. March should pick up with state meetings because of state meeting. Brochure only posted on online. Email blast to be sent to reserve rooms at discount group rate.	Cheryl motioned to approve the financial report Charity seconded. All in favor. Motion carried	Don
Educate	April 30 th renewal deadline.		Troy/Melanie
Advocate	Virtual lobby will begin prior to PACT Hill Visits on April 1. Karen Schell and Cheryl Skinner will attend. Legislative day today. One paged flyer used to promote. Send a thank you note to Cheryl West. Use legislative funds to donate an item for PACT booth. KRCS legislative day was successful which Rep. sponsored	Terri motioned to approve funds to donate item for PACT booth. Charity seconded. All in favor. Motion carried	Deb/Charity

	<p>Don Hill with two tables on the first floor of the rotunda. Flyers used for the event.</p> <p>Charity joined the best practice committee. We are using the COPD board and the flyer from the state meeting. Motivate people to be a part in advocating for patients. Push the legislative side of our work.</p>		
Promote	<p>Public relations campaign will include presentations to about 200 students in Eudora scheduled March 6, 2014. Karen Schell to attend Emporia High School to promote respiratory care. Try and find career days in your community to help promote the profession. Current programs are set out for all the school in the area. Seek out career days for junior and seniors in your area. Need to work to increase membership.</p> <p>Promote the use of Connect. Great way to keep in touch with BOD. Try to expand that as well in the community. Need members to participate.</p> <p>A packet with information as to the selection and deadline to send a student or post graduate to Las Vegas to PACT day will be assembled.</p> <p>Student reception will have motivational speaker food and drink will be served.</p>		Karen
Delegate Activity	No report at this time		Charity
President's Report			
Trustee Report	<p>Jerry – Absent</p> <p>Dan – Absent</p>	Troy motioned to approve Trustee reports and	Trustees

	<p>Dave- Absent</p> <p>Curtis – Absent</p> <p>Cheryl – Attending Junior High career day and sending suitcases to health fair.</p> <p>Terri – Planning to attend health fair at a Tribal Reserve. Cider Days September 27 and 28th will have booth space. Terri is working with COPD foundation for Country Stampede to organize. Will need to organize volunteers for both events.</p>	Cheryl seconded. All in favor. Motion carried.	
Nominations Committee/Elections Committee	Junior delegate and president elect will be on ballot. Deadline needs to be approved September 5, 2014.		Troy
Bylaws Committee	No report		
Public Relations /Social Media			
Education Committee	Terri Lesser to be co-chair. Ben Wano is in charge of vendors. Pat made arrangement for hotel. Brochure needs to be ready to send out by February 1 st . Theme is Building for the future using bricks and blocks, under construction as part of theme. Some ideas include using the ARCF virtual brick in their name. Student section will use theme of under construction. The speakers are arranged. Packets are being assembled with theme of meeting to include drink tickets, flyer and agenda for both days. 3 x 5 cards for folder. Need to give information for three nominations for awards.		Terri
Elections Committee			
Education Meeting	No report		
Scholarship Committee	Discussed two possible applicants for Russ Babb Scholarship.		Troy
Finance Committee			
New Business			

	Cheryl motioned to adjourn. Charity seconded. All approved.		
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Meeting was adjourned @ 1345