Kansas Respiratory Care Society

October 17, 2014

Newman University, Wichita, KS

Attending:	Troy Gooch, Suzanne Bollig, Don Richards, Glenn Tammen, Meg Trumpp, Jerry Houchin, Dan Conyers,	Recorder: Meg Trumpp
	Curtis Kidwell, Mel Asmussen	
Absent:	Josie Roach, Charity Clark, Dave Burnett, Cheryl Skinner, Randy Gideon, Terri Lesser, Deb Fox, Karen Schell	
Guests:		

Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible/Date
			_
Welcome	Troy welcomed the group and thanked everyone for coming.		
Approval of Minutes	Approved.		
Financial Activities	An audit of the KRCS finances was completed by Finance/Audit Committee, comprised of Cheryl Skinner, Jerry Houchin, and Glenn Tammen. No irregularities or inconsistencies were found. Report posted on AARConnect. Financial/Audit Committee report approved. Treasurer's reports posted on AARConnect. Don explained minor differences in the annual and quarterly reports due to WKS deposits being made in a previous quarter. Also, some income and expenses aren't reflected in the report. Suzanne suggested that Troy solicit ideas from different areas (ask for input from all expense categories) as he plans the budget for 2015.	There are two outstanding sources of revenue on the WKS report and one expense will be transferred to Curtis area. Plan 2015 budget.	Don Troy and all BOD members.
	Treasurer's report approved.		
Educate	Mel reported that providerships are completed until February 2015. Western Plains Medical Complex in Dodge City renewed their providership after initially not intending to. Mel is currently being audited by the AARC.		
Advocate	Troy reported that Debbie and Suzanne will continue to mentor in this area. Debbie will work with Cheryl Skinner to setup AARC Hill Day and PACT activities.		Debbie, Suzanne, and Cheryl
Promote	Promote report posted on AARConnect. Meg reported for Karen and noted that a committee needs to discuss the criteria for the Hugh Mathewson Award. Troy will ask for volunteers to sit on Committee. Also, Practitioner of the Year Award guidelines and deadlines need to be posted on the KRCS website if the award is going to be given at the annual business meeting in December.	Committee to discuss the criteria.	Troy

- 480 -	Cider Day's screening event was included in the posted report.		
	Karen is seeking ideas for the next big screening event.		
		Latter to programs with CEO student to as	Troy and Mag
	Each of the six respiratory care programs that participated in	Letter to programs with \$50 student-to-ac-	Troy and Meg
	Cider Days will receive one \$50 student-to-active AARC	tive membership.	
	membership to give to a graduate. Troy will send a letter to		
	the programs. Meg will help to get vouchers.		
	Karen has signed a contract with the Manhattan Hilton Garden		
	Inn for the 2016 Annual Education Seminar.		
Delegate Activities	Meg presented Resolution # 78 -14-8 that will be discussed at		Meg and Charity
	the Winter HOD meeting: Resolve that the AARC Executive		
	Office with the help of the Past Speaker update the HOD		
	Resolutions tracking grid on the Delegates Home page		
	within 60 days after the last HOD meeting. Updates are to		
	be posted within 60 days anytime there is a change in status		
	made by either the BOD, HOD or EO for all open HOD origi-		
	nated resolutions.		
	BOD advised Delegates to listen to discussion and vote using		
	their own discretion.		
	Meg forwarded an invitation to all program directors in KS on		
	behalf of the HOD Student Mentoring Committee inviting		
	students to attend the HOD meeting.		
	Don wrote two checks for the Delegates to present at the Win-		
	ter meeting: \$500 to the Disaster Relief Fund and \$100 to		
	the International Fellowship Fund		
President's Report	Apparently, I listened and didn't take notes!		
Trustee Reports	Cheryl Skinner – Report on membership visits posted on AAR-		
Trastee Reports	Connect.		
	Connect.		
	Terri Lesser – No report.		
	Terri Lesser – No report.		
	Dan Conyers – Report posted on AARConnect.		
	Dan Conyers – Report posted on AARConnect.		
	Pandy Cidoon No roport		
	Randy Gideon – No report.		
	Davo Purnett Ne report		
	Dave Burnett – No report.		
	Jerry Houchin – Reported on membership visits.		
	The American Commence of the C	<u>l</u>	

Committee Reports	Bylaws – No report.		
	Education – Susanne reported that evaluations from WKS were posted on AARConnect. She stated that the contract has not been signed for 2015 and suggested we pursue other options. Meg and Charity will pursue Dodge City and Garden City members and venues when on membership visits. Curtis reported that the 2015 Education Committee was meeting that evening. Troy stated that Suzanne should be copied on all communications. Meg and Charity will be responsible for hotel contractual obligations and arrangements. Elections – Mel reported that ballots will be sent out to 509 active KRCS members. The electronic ballot will be available October 21 st – October 28 th . Finance/Audit – Report given with Treasurer's report. Legislative – No report.	Pursue other options for WKS.	Meg and Charity
	Membership – Meg encouraged BOD members to continue their membership visits and fill out the AARC Visit Report.	Continue membership visits.	All BOD members
	PR & Digital Media – Curtis reported for Charity and stated that she was approached about a mobile app that would work with education department to send out notifications. Curtis will talk to Steve Nelson to see if AARC would share their app with affiliates.	Pursue app for notifications.	Curtis
	RBMS – Jerry will prepare the application for 2015.		
	Strategic Planning – Troy reported that Karen suggested we schedule Garry Kaufman for strategic planning to revisit our previous goals and look to the future. Suggested dates are Friday/Saturday, January 23-24 or 30-31.	Schedule strategic planning.	Troy and Karen

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New Business	CEU Evaluator Selection Committee – Mel, Don and Dan. Interviews will be conducted by conference call October 28 th or October 31 st . The contract follows the CEU year. Mel recommended changing the contract to the fiscal year. She prefers to transition in January, allowing contract to match payment schedule and new CEU Evaluator to attend BOD orientation. Dan made a motion to change the CEU Evaluator contract to January 1 st - December 31 st . Meg seconded. Motion approved. Suzanne suggested we review the CEU Evaluator contract and change whatever needs to be changed. She also suggested we change Curtis's contract to the fiscal year.	Select CEU Evaluator.	Mel, Don and Dan
	Discussion ensued about CEU offerings. Dan suggested that we offer a free education seminar each year for KRCS members, possibly the WKS or a seminar in SW KS.		

Meeting was adjourned@ 1510.