

Kansas Respiratory Care Society

October 17, 2014

Newman University, Wichita, KS

Attending:	Troy Gooch, Suzanne Bollig, Don Richards, Glenn Tammen, Meg Trumpp, Jerry Houchin, Dan Conyers, Curtis Kidwell, Mel Asmussen	Recorder: Meg Trumpp	
Absent:	Josie Roach, Charity Clark, Dave Burnett, Cheryl Skinner, Randy Gideon, Terri Lesser, Deb Fox, Karen Schell		
Guests:			
Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible/Date

Welcome	Troy welcomed the group and thanked everyone for coming.		
Approval of Minutes	Approved.		
Financial Activities	An audit of the KRCS finances was completed by Finance/Audit Committee, comprised of Cheryl Skinner, Jerry Houchin, and Glenn Tammen. No irregularities or inconsistencies were found. Report posted on AARConnect. Financial/Audit Committee report approved. Treasurer's reports posted on AARConnect. Don explained minor differences in the annual and quarterly reports due to WKS deposits being made in a previous quarter. Also, some income and expenses aren't reflected in the report. Suzanne suggested that Troy solicit ideas from different areas (ask for input from all expense categories) as he plans the budget for 2015. Treasurer's report approved.	There are two outstanding sources of revenue on the WKS report and one expense will be transferred to Curtis area. Plan 2015 budget.	Don Troy and all BOD members.
Educate	Mel reported that providerships are completed until February 2015. Western Plains Medical Complex in Dodge City renewed their providership after initially not intending to. Mel is currently being audited by the AARC.		
Advocate	Troy reported that Debbie and Suzanne will continue to mentor in this area. Debbie will work with Cheryl Skinner to setup AARC Hill Day and PACT activities.		Debbie, Suzanne, and Cheryl
Promote	Promote report posted on AARConnect. Meg reported for Karen and noted that a committee needs to discuss the criteria for the Hugh Mathewson Award. Troy will ask for volunteers to sit on Committee. Also, Practitioner of the Year Award guidelines and deadlines need to be posted on the KRCS website if the award is going to be given at the annual business meeting in December.	Committee to discuss the criteria.	Troy

	<p>Cider Day’s screening event was included in the posted report. Karen is seeking ideas for the next big screening event. Each of the six respiratory care programs that participated in Cider Days will receive one \$50 student-to-active AARC membership to give to a graduate. Troy will send a letter to the programs. Meg will help to get vouchers. Karen has signed a contract with the Manhattan Hilton Garden Inn for the 2016 Annual Education Seminar.</p>	<p>Letter to programs with \$50 student-to-active membership.</p>	<p>Troy and Meg</p>
<p>Delegate Activities</p>	<p>Meg presented Resolution # 78 -14-8 that will be discussed at the Winter HOD meeting: Resolve that the AARC Executive Office with the help of the Past Speaker update the HOD Resolutions tracking grid on the Delegates Home page within 60 days after the last HOD meeting. Updates are to be posted within 60 days anytime there is a change in status made by either the BOD, HOD or EO for all open HOD originated resolutions. BOD advised Delegates to listen to discussion and vote using their own discretion. Meg forwarded an invitation to all program directors in KS on behalf of the HOD Student Mentoring Committee inviting students to attend the HOD meeting. Don wrote two checks for the Delegates to present at the Winter meeting: \$500 to the Disaster Relief Fund and \$100 to the International Fellowship Fund</p>		<p>Meg and Charity</p>
<p>President’s Report</p>	<p>Apparently, I listened and didn’t take notes!</p>		
<p>Trustee Reports</p>	<p>Cheryl Skinner – Report on membership visits posted on AAR-Connect. Terri Lesser – No report. Dan Conyers – Report posted on AARConnect. Randy Gideon – No report. Dave Burnett – No report. Jerry Houchin – Reported on membership visits.</p>		

<p>New Business</p>	<p>CEU Evaluator Selection Committee – Mel, Don and Dan. Interviews will be conducted by conference call October 28th or October 31st. The contract follows the CEU year. Mel recommended changing the contract to the fiscal year. She prefers to transition in January, allowing contract to match payment schedule and new CEU Evaluator to attend BOD orientation. Dan made a motion to change the CEU Evaluator contract to January 1st - December 31st. Meg seconded. Motion approved.</p> <p>Suzanne suggested we review the CEU Evaluator contract and change whatever needs to be changed. She also suggested we change Curtis’s contract to the fiscal year.</p> <p>Discussion ensued about CEU offerings. Dan suggested that we offer a free education seminar each year for KRCS members, possibly the WKS or a seminar in SW KS.</p>	<p>Select CEU Evaluator.</p>	<p>Mel, Don and Dan</p>
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Meeting was adjourned@ 1510.