

Kansas Respiratory Care Society
Date June 7, 2013
 Location: Memorial Hospital McPherson, KS

Attending	Suzanne Bollig, Mel Asmussen, Curtis Kidwell, Meg Trumpp, Terri Lesser, Cheryl Skinner, Troy Gooch, Deb Fox, Don Richards, Josie Roach, Charity Clark, Dan Conyers (by phone), Jana Cox (guest)		Recorder: Charity Clark
Absent:	Karen Schell, Pat Munzer		
Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible/Date
Welcome	Suzanne welcomed the group and thanked Glen for the hospitality. Compliments to a wonderful facility and beautiful town.		Suzanne
Approval of Minutes	See April meeting minutes posted online on AARC Connect.	Terri moved to approve minutes. Curtis seconded. All in favor. Motion carried.	Charity
Financial	<p>Troy gave the treasurer report. The report is posted on AARC Connect. Troy reviewed the reports with the BOD. Troy & Don caught a couple of corrections (listed below).</p> <p>There is a \$25 error due to an additional \$25 check that will be added to Jeff Scobee Memorial. The affiliate shares are correct on the cash flow report and not on the year to date under total income. The total income on the actual YTD is short the affiliate shares and the \$25 check.</p> <p>Suzanne shared with the BOD the budget is being reviewed before Troy hands over the treasurer responsibility to Don. Discussed line items that varied between budget & actual.</p> <ul style="list-style-type: none"> • The AARC workshop finished under budget. • The AARC membership coupons need to fall under the membership. • Expenses remain for items like Delegate travel, Accountant & Taxes and President travel. • Troy will remove the card swipes, pay pal fees and other administrative fees from the state meeting expenses. • The \$500 for Air Stair Climb and \$50 for Marysville car 	Glenn moved to approve the treasurer report with the noted corrections. Nancy seconded. All in favor. Motion carried.	Troy/Don/Suzanne

	<p>show needs to be moved to 950 – <i>Other Charity</i>. The 5K4MJ will be taken from this as well.</p> <ul style="list-style-type: none"> • There is income in Pay Pal from the MSRC & state meeting that has not been transferred. <p>Mel A. corrected the deposit amount for providerships Line 450 on 4/10/13. It should be \$3400 and then \$1250 on 4/24. The YTD should be \$4650.</p> <p>Troy & Don suggest that the money collected for the memorial incomes (Jeff Scobee & Russ Babbs) should be separated out in specific accounts and be allowed to grow. Terri suggested and Don concurred that the funds to pay for the Russ Babbs memorial scholarship should come out of the Russ Babbs memorial scholarship account.</p> <p>Troy worked with the Accountants to fix wrong names, addresses, etc. Everything has been updated.</p>	<p>Troy made a motion to establish a separate account in which to keep the moneys donated to the new leadership fund for KRCS to manage appropriately. Terri seconded. All in favor. Motion carried.</p> <p>Terri made a motion to change practice in dispersing Russ Babbs Memorial Scholarships from the Russ Babbs Scholarship Account. Nancy seconded. All in favor. Motion carried.</p>	
Educate	<p>Providership renewals are nearly wrapped up. Have had 31 complete with 2 Mel is still waiting on. There is a \$679.10 income in Pay Pal for providership. The total for providerships is \$7879.10</p> <p>Mel shared that she will be removing her Via Christi phone number from the CEU evaluator. She will be changing her contact info on the website.</p>		Melanie
Advocate	<p>See Deb's Report on the AARC Connect. There is not a lot of activity at this time. Deb reviewed the report with the BOD.</p> <p>Deb shared that the KHA will be working with the general public about the need for Medicaid expansion.</p> <p>ALA is seeking volunteers to raise funds by volunteering at events like a race at El Dorado Lake.</p>	<p>Deb will put volunteer opportunities out on the AARC Connect and work to tie these events in with the Public Relations committee work.</p>	Debbie

Promote	Karen Schell is in Ghana Africa. Charity provided the PR and Promote updates as provided in the Promote report posted on AARC Connect.		Charity/Suzanne
Delegate Activity	Pat and Meg will represent the KRCS at the July Meeting in Orlando. Resolutions were sent in by June 3 rd .		Pat/Meg
President's Report	<p>Suzanne shared that the Summit award information was submitted; however KS did not meet excellence in some of the categories.</p> <p>Suzanne was informed that our participant list cannot be provided to vendors. There was one vendor that asked for a list after the state meeting.</p> <p>Suzanne has spent time on some correspondence with therapists seeking resources to answer questions. A family with a member that has COPD also contacted Suzanne about a radon exposure in their home. She was able to provide a good resource to the family.</p> <p>Suzanne complimented Troy for the membership recruitment video. Suzanne shared some ideas for membership recruitment campaign. Ideas include the possibility of drawing for a free membership for current members including and a chance for a prize if a current member recruits a new member. Meg shared the need to target the 2nd – 5th year post graduation when they begin to consider dropping the cost of renewal. Discussions regarding different ideas for membership.</p>		Suzanne
Trustee Report	<p>Nancy – Posted on AARC Connect. Nancy shared about Scott City's new hospital.</p> <p>Curtis – Report is posted on AARC Connect. FB has gone from 179 up to 306 likes placing it at one of the top 5 FB pages for societies. Curtis has a goal to be in 2nd place by the end of the year. Website hits are down however, up by 20 visits per day from last year. About 1,000 hits per day from search engines.</p> <p>Dan – Posted on AARC Connect. Respiratory Care Council</p>	Suggestions were given to Nancy about generating a list of Russ Babbs Memorial scholarship award recipients. In addition, maintaining connections with recipients as part of the membership campaign.	Trustees

	<p>cancelled their meeting. MSRC met and are planning another education seminar on 2/28/2014.</p> <p>Josie –Making additional suitcases is budgeted and is needed. Josie accepted feedback on storage. She is also working to add a check list that individuals who check it out will complete upon returning. Josie is implementing a tracking system for the suitcases.</p> <p>Terri – Terri reports the suitcases are busy. Terri asked about ALA involvement in the Cider Days craft fair in Topeka.</p> <p>Cheryl – Report on AARC Connect & pictures on the website from her community involvement in Big Blue Days in Marysville.</p>	<p>Deb will investigate with ALA and Terri would like KRCS to participate.</p>	
Nominations Committee/Elections Committee	<p>September 11th is the deadline approval for nominations. Treasurer elect & Secretary</p>		Meg
Bylaws Committee	No report.		
Public Relations /Social Media	No report		
Membership Committee	See President's report.		
Elections Committee	Suzanne reminded Mel A. to review the voting deadlines.		Mel A.
Education Meeting	No report		
Strategic Planning	No Report		
Audit Committee	Glen reported the audit has been completed prior to Don taking over the treasurer responsibilities.		
New Business	Meg announced that Terry Whitman at NW Tech will be moving in to the clinical director position..		Meg
	Terri motioned to adjourn. Dan seconded. All approved.		

Meeting was adjourned @ 1435