

Date December 6, 2013

Location: Hays Medical Center Hays, KS

Attending	Suzanne Bollig, Mel Asmussen, Curtis Kidwell, Meg Trumpp, Terri Lesser, Cheryl Skinner, Glenn Tammen, Troy Gooch, Karen Schell, Don Richards, Josie Roach, Charity Clark, Jerry Houchin	Recorder: Charity Clark
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Absent: Deb Fox, Pat Munzer, Dan Conyers

Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible/Date

Welcome	Suzanne welcomed the group and thanked everyone for their service on the board during her time of service as president. Everyone introduced himself or herself.		Suzanne
Approval of Minutes	See October meeting minutes Meg posted online on AARC Connect.	Terri moved to approve minutes. Curtis seconded. All in favor. Motion carried.	Meg
Financial	<p>The Financial report from the October meeting has not been approved due to a question from October's meeting regarding the PayPal transaction. This was discussed and it was determined the question is related to the change in reporting for PayPal to Misc. under the meeting it is related to.</p> <p>Curtis asked about the difference between Intuit and Square. We have both systems to receive credit card payments. Don has Intuit and Mel has Square</p> <p>Don discussed Account Balances with the BOD. The 11-30-2013 financial reports are posted on the AARC Connect. Our total bank accounts and investments are up compared to this time last year. On the expense side we have ended well for the year. Overall, the expenses are less than budgeted. Our projected income for the two meetings were down however, the expenses stayed below that. Overall we have a net income of approximately \$16,000 as of November 30th, 2013.</p> <p>Don is requesting any requests for budget additions as soon as possible to finalize the budget before January. If you have any additions please submit this to Don and Troy.</p>	<p>Karen asked for a vote to approve the treasurer report from 9-30-2013 with the explanation of the PayPal reporting. All in favor. Motion carried.</p> <p>Terri motioned to approve the financial report from 11-30-2013. Cheryl seconded. All in favor. Motion carried</p>	Don

Educate	<p>There is nothing to report at this time. We are in between seminars and providerships at this time.</p> <p>Mel reports that there are fewer individuals requesting approval for CEU credits. This could be from most attending large seminars or obtaining online CEUs.</p> <p>Mel shared that she will be working outside of the hospital beginning in January however, will be maintaining her professional license and has intent to continue at the CEU evaluator.</p>		Melanie
Advocate	<p>Deb posted the Advocate report on AARC Connect. She reported we had 314 messages sent from Kansans and now have 92 activists in Kansas.</p> <p>HR-2619 There are currently 19 co-sponsors in the house they are all Democrats. Please work to solicit your representative. We need Republicans on board and an advocate in the Senate.</p> <p>Karen shared they will be making appointments for PACT visit.</p>		Debbie
Promote	<p>Karen Schell shared that the Promote group will be brainstorming strategies to Pay it Forward and get more people involved for future Promote activities. Proposal's to come. Some of those ideas were shared and included</p> <ol style="list-style-type: none"> 1. Sending a student to the House of Delegates & for them to stay connected. 2. Sending more people to be involved in PACT activities at Washington D.C. 3. Fundraising for a worthy cause, the ARCF, at the state meeting by buying Virtual Bricks honoring Kansas therapists that is put on the wall at the AARC virtual museum. 4. Committed to Cider Days and do pulmonary screening. There is work to solicit the COPD Foundation. 		Karen
Delegate Activity	<p>Meg shared that she can bring in a written report in January if not posted on the AARC Connect before that.</p> <p>Key topics at the HOD were membership, advance practice therapist work already being conducted by CoARC and approval of the resolution for the volunteer of the year award.</p> <p>Karen shared her knowledge of the advance practice initiatives.</p>		Meg

<p>President's Report</p>	<p>Suzanne shared that Nancy Mitchel has turned in her resignation, as she is moving home to Illinois. Suzanne shared a nice note Nancy sent to the BOD. Since Nancy has one more year in her Trustee position. Suzanne and Troy have discussed and will appoint Randy Gideon to fulfill the remainder of her term.</p> <p>Suzanne shared Pat Munzer has also resigned as she has accepted the Dean position at Washburn. Charity Clark has accepted the delegate role for the remainder of Pat's term.</p> <p>Western Kansas Seminar is tentatively scheduled for September 18 & 19 in Hays. Suzanne will check with Randy for details and see if Dodge City is an option as well.</p> <p>Troy and Debbie are working on legislative day to be scheduled February 25th. Karen will help get a sponsor.</p> <p>PACT in Washington DC is March 31st and April 1st.</p> <p>State meeting will be April 2nd & 4th. Suzanne is chairing that meeting and Terri Lesser is the co-chair.</p> <p>January 17th will be the BOD Orientation meeting in Emporia beginning at 1000.</p> <p>Suzanne shared a letter of recognition for the donations the KRCS submitted for the ARCF Disaster Fund and International Fellow Programs.</p> <p>On October 24th the KSBHA and the Respiratory Care Council met to discuss the Impaired Provider Program and why our group was not participating. It was a conference call. In a 2-hour meeting there was very little participation that could be heard. There was nothing to report that will change the BOD stance on participating.</p> <p>In October, Suzanne donated a membership to Nate Augustine of Hays, KS</p>		<p>Suzanne</p>
<p>Trustee Report</p>	<p>Josie Roach – No new business report. She is currently organizing the use of the suitcases.</p> <p>Cheryl – shared she had applied for & received a grant to do Asthma education and COPD education in Marshall County. They are getting lungs and iPads for education. YAY Cheryl!!!!</p> <p>Curtis – Curtis is working to update the web to include a mobile device access. We are about 10 likes behind the most liked society on FaceBook. Curtis shared with the Hutch students the</p>		<p>Trustees</p>

	<p>FaceBook page. Curtis shared that the application for the Russ Babbs scholarship is due on January 17th.</p> <p>Dan – Absent.</p> <p>Terri – Terri reports the suitcase has been busy in the NE area.</p>		
Nominations Committee/Elections Committee	No report		Meg
Bylaws Committee	No report		
Public Relations /Social Media	No report		
Membership Committee	No report		
Elections Committee	We had about 53 voters at this time. That is approximately 10%. This may be down because the candidates were unopposed.		Mel A.
Education Meeting	No report		
Scholarship Committee	<p>Troy shared he has an idea for someone to take over the Russ Babbs scholarship fund committee.</p> <p>It was discussed to possibly look at the money collected in memory of Jeff Scobee for a leadership fund to sponsor Promote work.</p>		
Audit Committee	Jerry will join Glenn on the audit committee.		
New Business	<p>Suzanne presented certificates and gifts to BOD members.</p> <p>Troy presented a recognition award to Suzanne for her service as President.</p> <p>Suzanne presented Cheryl Skinner the Practitioner of the Year award.</p> <p>All officers present were sworn in. All new officers are installed and Suzanne turned over the gavel to the new President, Troy Gooch.</p> <p>Troy shared that the January orientation meeting has been set for January 17th in Emporia beginning at 1000. February 25th is the tentative time for legislative day in Topeka. April 4th at the</p>		Suzanne/Troy

	state meeting. June (date TBD) we will meet in Hutchison at the Community College. September will be at the WKS. October 17 th will be in Wichita at Newman University. December 5 th meeting will be at KU Med Center for the Annual Business Meeting.		
	Jerry motioned to adjourn. Terri seconded. All approved.		

Meeting was adjourned @ 1425