

Kansas Respiratory Care Society
Date January 25, 2013
 Location: Newman University Wichita, KS

Attending	Suzanne Bollig, Mel Asmussen, Meg Trumpp, Karen Schell, Terri Lesser, Glenn Tammen, Nancy Mitchell, Don Richards, Josie Roach, Cheryl Skinner	Recorder: Charity Clark
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Absent: Curtis Kidwell, Troy Gooch, Dan Conyers, Pat Munzer

Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible/Date

Welcome	Suzanne welcomed the group. Suzanne announced the new members Cheryl Skinner (trustee), Josie Roach (trustee) & Don Richards (treasurer).		Suzanne
Approval of Minutes	See minutes from the December meeting posted online on AARC Connect.	Correction to the Russ Babb Memorial Scholarship to include the "memorial" Terri moved the December BOD 2012 minutes be approved with these corrections. Glenn seconded. All in favor. Motion carried.	Charity
Financial	<p>Suzanne announced that Don will be absent during state meeting revenue busy timeframe for his retirement trip. Troy and Don will work together during this timeframe and transition Don into the Treasurer role after Don returns from his trip.</p> <p>See the end of year financial report posted online on AARC Connect posted January 24th. Don explained a correction to where the Jeff Scobee Leadership fund 635 needs to be moved to an income instead of an expense at this time. There will need to be a 735 line added in the expense too. The memo Millionaire game needs to be removed. Don suggested the total actual for 2012 should reflect the \$250 collected for the Jeff Scobee Leadership Fund.</p> <p>Some changes to the budget have been made. \$60.00 to upgrade the current website contract was added to publications. Hopefully, the \$800 for software upgrades may not all be needed. The projected net income has been changed to \$3,890 for WKS due to increased cost for a venue in Hays.</p>	Terri moved to approve the budget with changes as communicated. Suzanne will post an updated budget on the AARC Connect.	Don/Suzanne

	<p>There was an increase in presidential travel this year because last year AARC paid for some of Suzanne's travel.</p> <p>Nancy made suggestions for funds to be added to the budget for the basket. Suzanne proposed to add it to the gift basket subcategory under 640 Russ Babb Memorial Scholarship. This line item will be changed to \$300.</p> <p>Don spoke with Tony at the AARC about outside income affecting our 401c3 non-for-profit status. Tony Lovio stated if the income of the ads becomes significant revenue (10-20%) it could become an issue with the IRS if the gross revenue is below 10% (approximately \$6800). This could include our profit from website, etc.</p>		
Educate	<p>See report posted online on AARC Connect. The 2012 info is still on the report. Will update after this meeting for 2013.</p> <p>Allan Thomas will be leading the state meeting in April. Seven speakers are confirmed so far. Vendors have already been contacted by Jeff Suderman in hopes to make their budget for 2013.</p> <p>Provider renewals will be going out next month. The process is the same as last year.</p> <p>Mel asked for suggestions for any future policy needs. Terri suggested guidelines for the website advertisement.</p> <p>Nancy suggested a policy for the Jeff Scobee Leadership fund after a committee is established.</p> <p>Ideas discussed providing a student leadership session the day before legislature day in February.</p>	<p>Mel will remove the Russ Babbs Memorial Seminar from the strategic plan and stay focused for his memorial through the scholarship. The BOD agreed to leave the student session/workshop as a goal.</p> <p>Mel, Karen, Debbie & Nancy will work on how to develop a committee to work on a leadership session for students. This group will bring back a report to the BOD in February.</p>	<p>Melanie</p> <p>Mel/Karen/Debbie/ Nancy</p>
Advocate	<p>See Deb's Report on the AARC Connect.</p> <p>Debbie reviewed the report with the group. The AARC is planning on changing some of the strategies. The previous R.T. Medicare Part B Initiative has been abandoned due to the CBO scoring that was been assigned to the bill. A new bill has been drafted "The Medicare RT Access Act". This new bill will need to be reintroduced since this is the first year of a new Congressional Session. The AARC is planning on Senator Mike Crapo on introducing the bill.</p>		Debbie

	<p>Suzanne reported she has been in communication since November with the COPD foundation. They have acknowledged the request for a patient to travel to PACT on the hill; however, they have not followed up with a suggestion for a patient. The request was for a patient from Kansas. The money is in the budget.</p> <p>Debbie will be deleting Exploring support systems for RT Impaired Provider & Develop method to monitor state legislature activity from the goals.</p> <p>Debbie discussed the changes in appointments of Kansas Senators and Representatives. For more info visit www.kslegislature.org</p> <p>Debbie shared about the legislative day plans. A one page flyer for ALL legislators will be handed out.</p> <p>Debbie reviewed the updates on advocacy as posted on the AARC Connect.</p> <p>Debbie handed out "A Night of Life or Breath" sponsored by ALA. This is soliciting community involvement. In addition, the ALA is also hosting the Air Climb on April 20th.</p>		
Promote	<p>Promote Report is under construction as the initiatives are going to be reviewed and possibly changed. The latest posted one is the final 2012 report. Karen reviewed the goals for promote. Increasing volunteers by setting time aside at the state meeting will come off the report, however continue to happen. Karen explained the membership campaign. This will fall under a goal in Promote. This needs to be promoted on the website.</p> <p>Karen asked each BOD member to commit today at the meeting to recruiting one new member and engage them in KRCS activities. The goal is to recruit quality active members and not focus just on the quantity (numbers).</p> <p>This goes along with the pay it forward initiative. Bring a person along & help someone to get involved in KRCS</p>		Karen

	<p>activities. Encourage BOD members to encourage RTs across the state to submit a connections story for the web. The COPD drive has an AARC paid position to chair this initiative. They are transitioned from the pharmaceutical company to the AARC. Think about ideas for the patient screening. They are looking for a “crew chief” to lead this for the state. There will be a goal for areas and volunteers are accountable to come back. Karen & Charity have already committed this year to attend a KU Journey & Destination career fair in Eudora, KS March 27th. Karen shared how several states are funding students’ travel to the House of Delegates meetings. Karen suggested to the BOD that we develop a way to promote sending a student to the HOD meeting. Possibly there could be a fundraiser to do this. 2 Spirometers have been purchased at half the price we budgeted for. There is an honor flight coming up in April, May and maybe June if you are interested in volunteering. Karen shared that Dr. Forson went home to Ghana as a strong advocate. After a follow up meeting Lisa & Karen had in Ghana they have decided to start a Respiratory Care School at Ghana University. They have signed a contract with Weber Univ. with hopes by Summer of 2015 they will have a school started in Ghana. Karen thanked the BOD for helping show Dr. Forson around.</p>		
Delegate Activity	No report at this time.		Terri/ Suzanne
President’s Report	<p>Suzanne shared important dates For Meg - Nominations to the BOD for review and approval by the 9/13/13. This is before our September BOD meeting so some of this will be online. The bios of the candidates will need to be to the Elections committee by 10/22/13. For Mel – Elections the deadline for ballots to be completed by 11/5/2013. The ballots must be counted and results conveyed to candidates by 11/15/2013.</p>		Suzanne

	<p>PACT Mtg – 3/11 & 12 PACT team will be going to Washington DC. Karen, Suzanne & Debbie will be attending.</p> <p>Summer Forum in July 11-14 is in Orlando, FL</p> <p>AARC Leadership Conference in Dallas is April 13, 14, 15 2013. Glenn Tammen and Troy Gooch will be attending.</p> <p>AARC Congress is November 15-19 in Anaheim, CA.</p> <p>Suzanne shared with the BOD that she sent Jeff Scobee a letter. Suzanne shared the letter with the BOD. He was treated and dismissed from KU home to Hospice in December. Jeff has been dismissed to home still under hospice. He is feeling better now that his pain is under control. If you would like to send a card or anything Jeff's address is 404 S. Rutter Ave. Chanute 66720. His wife's name is Mary Ann.</p> <p>Suzanne shared that in October we made the decision to pay for Dan Matthew's membership for a year after it expired. He is now paid until May of 2014. Dan suffered some disability from a battle with sinus carcinoma.</p> <p>Installation of new officers that were present: Cheryl Skinner, Trustee; Nancy Mitchell, Trustee & Josie Roach, Trustee</p>		
Trustee Report	<p>Nancy – Report is posted on AARC Connect. Nancy shared that she did the screening for 9 counties via a newsletter the Health Harvester. Nancy has an article that she is sending to Curtis for the website. Nancy has some volunteers to help with the scholarship committee. There is an individual in Colby and Oberlin Nancy is reaching out to. Terri will be helping with other fundraising items for the scholarship.</p> <p>Dan – absent, Dan posted his report about the Chapter 1 meeting.</p> <p>Josie – No report at this time</p>		Trustees

	<p>Terri – No report at this time</p> <p>Cheryl – No report at this time.</p> <p>Curtis – Report is posted on AARC Connect Library. A physician speaker from last year found her power point on the website from previous meetings. She expressed that she was unaware that the power point would be out there forever.</p>	<p>This could be regulated with a set timeframe and addressed under a website policy.</p> <p>Please send Curtis content for the website!!</p>	
Nominations Committee/Elections Committee	See Election Report from Mel		
Bylaws Committee	No report.		Pat
Public Relations /Social Media	No report		Charity
Membership Committee	No report.		
Elections Committee	No report		Mel
Education Meeting	See Educate Core Strategy Report		
Strategic Planning	No Report		
Audit Committee	No Report		Suzanne
New Business	<p>Karen provided an AARC Update:</p> <p>The Pallative Care Rountable is being approved. This is a result of 80 people that petitioned to have this.</p> <p>There is a big kick off through Pepsi for the COPD drive. They will be a big supporter.</p> <p>The RC Journal is online and the AARC website is changing. There will be banners for advertising.</p> <p>If you go to congress the state society will get some share payment for this.</p> <p>1000 members now in Home Care section, so they didn't lose their seat.</p>		
	<p>Terri motioned to adjourn. Don seconded. All approved.</p> <p>Next Meeting February 20th – Topeka, KS</p>		

Meeting was adjourned @ 1502