

Kansas Respiratory Care Society
Date June 29, 2012
 Location: Newman Health Emporia, KS

Attending :	Suzanne Bollig, Troy Gooch, Curtis Kidwell, Melanie Asmussen, Glenn Tammen, Nancy Jones, Lynette Pfannenstiel, Terri Lesser, Karen Schell, Meg Trumpp (arrived at 1245)	Recorder: Charity Clark
Absent:	Dan Conyers, Nathan Richards, Pat Munzer, Debbie Fox, Jeff Scobee	

Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible/Date
Welcome	Suzanne welcomed the group. Suzanne and the BOD thanked Karen for hosting the meeting and the great potluck lunch.		Suzanne
Approval of Minutes	See minutes from the April meeting posted online on AARC Connect.	Troy moved the April BOD 2012 minutes be approved, Curtis seconded. Motion carried.	Charity
Financial	See the financial report posted online on AARC Connect. The registration PayPal account was reconciled and all registrations are accounted for. All transactions are posted on AARC Connect in the financial report. Expenses were down and revenue was higher than expected resulting in beating budget for the state meeting. It is time to have taxes completed after the extension that was granted. Troy will be submitting the taxes as presented at the meeting. Per history there is a \$2500 fee for the current accountant. Troy presented concerns identified with upfront fees for Credit Card transactions from Bank of America (BOA). Curtis reported that in 2009 we paid \$5000 in BOA fees. Currently, we are paying \$37.50 a month in CC transaction fees and about \$85 in other fees per year. Troy presented that Pay Pal also charges fees for similar transactions. In addition, there are other options (ex. www.squareup.com) that has a free card reader and the fee is	Terri moved that the Treasurer's Report be approved, Charity seconded. Motion carried. Suzanne asked Troy to post the budget comparison for last year to this year. Curtis made a motion to investigate other accountant firms. Nancy seconded this motion. Motion carried. It is proposed that a copy of these minutes be presented to Troy with the signature of the secretary and present them to Bank of America with the following motion. Terri moved for Curtis and Troy to investigate and move forward to establishing an account with a company similar to SquareUp for	Troy

	<p>per transaction. It was proposed to go with this type of device and for state meetings only allow preregistration via Pay Pal. All other payments will be taken in person at the registration table using a card reader device like this option.</p> <p>Currently BOA has not been successful in removing Don Carden and changing authorized persons on the account when it is related to making changes or allowing Troy authority to making changes to the account. In addition, the issued credit cards are listed under Meg and Pat Patterson. They will not allow Troy to cancel these credit cards.</p>	<p>accepting credit card accounts. Glenn seconded the motion. Motion carried.</p> <p>Terri Lesser made a motion to approve the authorization of current KRCS Treasurer Troy Gooch to conduct all KRCS financial transactions through the Bank of America including managing all accounts associated with the Kansas Respiratory Care Society. Motion to allow permission for Troy Gooch to cancel any credit cards through Bank of America relation to the Kansas Respiratory Care Society. This motion also gives authorization to Troy Gooch to change the current checking account to an interest bearing checking account. Nancy seconded. Unanimously approved by BOD. Motion carried.</p>	
Educate	<p>See report posted online on AARC Connect.</p> <p>CEU Providership are complete. Lost one providership which was ACE Association for Continuing Education in Great Bend.</p> <p>A proposed draft of the BOD Orientation policy (previously identified as the Mentorship Policy) was posted for discussion on AARC Connect in the library. Discussion took place regarding need for a policy regarding mentoring. The discussion included keeping mentoring to a case by case evaluation due to the liability and responsibility related to this. It was discussed that the BOD currently does not have the infrastructure to provide a mentorship program outside of the BOD.</p>	<p>Charity motioned to approve the BOD Orientation Policy as presented by Mel on the AARC Connect. Terri Seconded. Motion carried</p> <p>It was suggested that the Mentoring section of the website be revamped to something along the lines of "getting involved". This would be a connection place for individuals interested in getting involved with the KRCS/BOD. Curtis will work on this section and report back at the next BOD meeting.</p>	<p>Melanie</p> <p>Mel</p> <p>Curtis</p>
Advocate	<p>Advocate report is posted it in the AARC Connect Library.</p>		<p>Deb/Suzanne</p>

	Suzanne shared information regarding proposed HR941 that allows for Respiratory therapists with a BS to be an extender of the physician is at a standstill. It is not going anywhere at this time due to the cost estimate scoring. The CBO looked at this and is standing by their score. The CBO cannot look at projected cost SAVINGS, just at spending.		
Promote	<p>Promote report will be posted in the AARC Connect Library after today.</p> <p>Suitcases are complete after Terri, Nancy & Charity worked on them today.</p> <p>It was discussed how and when the therapist of the year award nominations will be solicited.</p>	The PR committee and Mel will work on a proposal for a policy / procedure outlining the guidelines for awarding therapist of the year.	Charity/Karen
Delegate Activity	<p>Suzanne led a discussion regarding the resubmission of the KRCS resolution taken to the HOD last summer. This was the resolution suggesting that the AARC provide societies the opportunity for a consultant similar to what we did with Gary Kauffman. It has been decided to not take this back to the HOD at this time. Reason being there is actually a policy in the HOD that a resolution can't be resubmitted without significant change in the resolution itself. Since the resolution we were considering resubmitting wasn't changed, just the supporting statistics, the delegates will not take this back to the HOD.</p> <p>Terri presented the Resolution as posted on AARC Connect by Pat. <i>Resolution: The AARC develop a position paper deeming the administration of bronchodilators to hospitalized patients for off-label use as Medicare abuse and waste.</i></p> <p>Terri, on behalf of the HOD, has asked for a donation from the KRCS to the Disaster Relief fund given the increase of</p>	<p>The BOD unanimously agrees that this is not the appropriate format or place to present this issue as it reads. The AARC already has a position on usage of bronchodilators and have given the standards of care for this issue. It is suggested by the KRCS BOD to not support this as presented.</p> <p>Troy will provide checks to Terri for the budgeted amount for both the Disaster Relief</p>	<p>Pat/Terri/ Suzanne</p> <p>Terri/Pat</p>

	<p>natural disaster across the United States. In addition, it was asked that the BOD provide a donation for the International Fellows program.</p>	<p>Fund and the International Fellow Program to be presented at the HOD Summer Forum in July. Prior to the November HOD the BOD will reevaluate the opportunities to donate additional funds.</p>	
<p>President's Report</p>	<p>Membership Vouchers historically have been purchased from Colorado. The AARC has announced that the bulk group ordering for vouchers is changing including the inability to share from state to state. It is anticipated that this will be implemented in November or December. It does need to be considered if we will buy the vouchers in bulk after this change. The affiliate share in the revenue sharing program does not come from renewals or new members who use the vouchers. The vouchers are \$70 per membership. These vouchers expire in a year.</p> <p>Following the AARC membership voucher, it was also suggested that we reward/recognize individuals with paid membership, meeting registration, etc.</p>	<p>It was suggested that we not purchase the 100 vouchers in bulk. Instead, membership paid with recognitions or other award, drawings, etc.</p> <p>Suzanne suggested we all think about ways to recognize and reward active professionals</p>	<p>Suzanne</p>
<p>Trustee Report</p>	<p>Nancy - No report at this time.</p> <p>Lynette – absent, no report.</p> <p>Nathan – absent, no report.</p> <p>Dan's report is posted in the AARC Connect Library. Dan received an invitation for a conference call regarding Impaired Provider for societies that may be involved in this program. Curtis stated from Dan's report it will work out for MRSC to use PayPal.</p> <p>Karen gave AARC Update from the BOD. Tom Kallstrom has taken the CEO position and Sam will be officially retired soon. Tim Meyers has taken a position in marketing and branding. They are updating the computers so you may see changes in AARC Connect, etc. COPD coordinator at the AARC office is a</p>	<p>Suzanne will be attending the conference call and report back.</p>	<p>Nancy</p>

	<p>new open position. It is a project manager position for the COPD drive.</p> <p>Curtis – Looking for items for the website.</p>	<p>Karen will provide info from her trip to Ghana. Charity will work with Curtis to get Speaker Kit info out on the website.</p>	
<p>Nominations Committee/Elections Committee</p>	<p>The avenue for nominations request will needs to be decided on for the Practitioner of the Year. The scoring system was discussed. It was suggested that examples provided as bullet points to assist the person nominating. It was also suggested to use the promote, advocate and educate core strategies to evaluate nominees.</p> <p>Suzanne brought up need to prepare for Officer Nominations.</p>	<p>The PR Committee and Mel A. will take suggestions from today and continue to work on this. A draft will be provided to the BOD. A vote will be requested from the BOD on the policy on AARC Connect. Then the nominations will be solicited on the website.</p> <p>Suzanne will speak to Jeff about request for nominations for officers and the nomination committee will determine nomination and the BOD will vote approving the ballot 90 days before the annual business meeting. Delegate and President Elect are the two positions up for vote.</p>	<p>Curtis/Charity/Mel</p> <p>Suzanne/Jeff</p>
<p>Bylaws Committee</p>	<p>No report.</p>		<p>Pat</p>
<p>Public Relations /Social Media</p>	<p>Curtis & Nathan – FB Twitter Suticases including AARC Connect logging Needing Spirometers form Cardinal Health Work beginning on Nomination P&P</p>	<p>Terri will check with Warren on this</p>	<p>Charity /Nathan/Curtis</p>
<p>Membership Committee</p>	<p>Terri requested a list of new member from the state meeting in April.</p>	<p>Mel will send Terri the list. Suzanne will also pull a new list of lapsed members.</p>	<p>Terri/Suzanne/Mel</p>
<p>Elections Committee</p>	<p>See above.</p>		
<p>Education Meeting</p>	<p>No Report</p>		
<p>Strategic Planning</p>	<p>No Report</p>		
<p>Audit Committee</p>	<p>Jeff – Absent No Report</p>		
	<p>Terri motioned to adjourn. Nancy seconded. All approved. Next Meeting will be at the Dodge House in Dodge City on September 21st from 1200 to 1500 after the Western Kansas Meeting.</p>		

Meeting was adjourned @ 1442.