

Kansas Respiratory Care Society  
**Date October 19, 2012**  
 Location: KU Medical Center Kansas City, KS

Attending	Suzanne Bollig, Troy Gooch, Curtis Kidwell, Melanie Asmussen (by phone), Meg Trumpp, Dan Conyers, Pat Munzer (by phone), Josie Roach (guest), Cheryl Skinner (guest), Kathy Crist (guest), Paul Scharnhorst (guest)		Recorder: Charity Clark
Absent:	Nancy Jones, Lynette Pfannenstiel, Nathan Richards, Jeff Scobee, Terri Lesser, Glenn Tammen, Karen Schell, Debbie Fox		
Topic	Findings/Discussion/Conclusions/Recommendations	Action/Follow-up/Communications	Person(s) Responsible/Date
Welcome	Suzanne welcomed the group including 4 guests. Introductions around the room were given. Thank you to KU Med members for arranging and hosting this meeting.		Suzanne
Approval of Minutes	See minutes from the September meeting posted online on AARC Connect.	Suzanne offered corrections of 70 pre-registered, 10 walk ins with 7 new members under the education report for the WKS attendance. Meg moved the September BOD 2012 minutes be approved with these corrections, Curtis seconded. Motion carried.	Charity
Financial	See the financial report posted online on AARC Connect. Suzanne shared with the guests the expectations of all members to review the financial report as posted on the AARC connect. Adjustment on check 1826 that was a speaker Cathy Heike and since she declined payment the amount was adjusted to \$0 and the check was destroyed. Troy shared the decrease in bank charges by going to the Square up or pay pal options vs. the credit card option.	Suzanne questioned expense of \$650 under speakers for Western Kansas for the banking summary. Troy explained that Electromeds booth fee was reimbursed since they sponsored a speaker. Looking in the WKS income there is also a transaction for \$200 from Electromeds booth.  Before approving the financial report at this time, a clarification on vendor payments will need to be reviewed. An updated financial report will be posted on AARC connect for approval at a later time.  Suzanne asked for a comparison report for the	Troy/Suzanne

		year compared to budget. A net worth statement with liabilities/assets is also needed for the end of the year.	
Educate	See report posted online on AARC Connect. No additional report at this time.		Melanie
Advocate	No new report to post at time. See Deb's note on the AARC Connect. Most of the advocacy strategies have either been accomplished or stuck in the Congress. Right now we will have to wait on the outcome of the elections, both federal and state. The Clean Air Act will be under attack again this year.		Posted by Deb
Promote	Promote is posted in the AARC Connect Library. Charity reviewed the report and Cheryl shared her plans with the promotional suitcase. Charity reminded the group to vote on the AARC website for the KS submitted photo. Karen is currently volunteering in Haiti at this time. Josie made a suggestion of a Save the Date email blast for upcoming events.		Charity
Delegate Activity	Terri posted the delegate report on AARC Connect The BOD reviewed the September minutes and the resolutions Terri presented at the previous BOD meeting. Suzanne shared with the guests how the resolutions are purposed and sent to the delegations and then taken back to the HOD meeting.  16-12-01 & 16-12-02 Was introduced by FL asking for RRTs returning to school for an advanced degree to be classified as student membership with CEU credit and reduce their fees to student level. These were not supported by the BOD.  13-12-04 Was introduced by OH with an apprenticeship program in partnership with the ARCF. The BOD supported  06-12-03 Public membership. The BOD supported.	06-12-03 Dan asked Pat to clarify that this is a	Pat/ Suzanne

		non-voting member.	
President's Report	<p>Suzanne shared that she has received email communication inquiring about the KRCS. It is believed that the website is a good communication tool as that is where her contact information is shared. A few days ago Suzanne received an email from Dan Mathews stating that he was recovering from a battle against sinus cancer. He has lost his eye during his battle. He asked Suzanne to share this info with the KRCS community. Suzanne asked the BOD if they would agree with posting his contact information for other RTs to send well wishes.</p> <p>The governor proclaimed next week as respiratory care week in response to Suzanne's letter. She has not heard back regarding the COPD proclamation.</p> <p>Allan Thomas has graciously agreed to be the 2013 education chair for the spring meeting. Please forward any speaker candidates.</p> <p>3 Trustees will be rotating off in January. Please let Suzanne know of any possible candidates for this position</p> <p>Karen asked for a potential donation to the international fellowship fund at the winter AARC meeting.</p> <p>Curtis will post practitioner of the year blast this next week. Suzanne asked for a November 15<sup>th</sup> deadline so arrangements can be made for the award to be giving at the annual business meeting in December.</p> <p>Suzanne asked everyone to please review the budget and send any adjustments you would like to see included in the 2013 budget by November 26<sup>th</sup>.</p> <p>Strategic Planning Committee will be meeting sometime in</p>	<p>Troy made a motion for the KRCS to pay for Dan Matthews' AARC membership dues this coming year. Dan's membership expires in May and it will be added for next year's budget. Dan seconded, all in favor, motion carried.</p> <p>Meg made a motion to donate and additional \$500 to the international fellowship program and \$100 to the disaster relief program at the winter meeting. Dan seconded the motion. All in favor. Motion carried.</p>	Suzanne

	<p>November before thanksgiving to look at goals for next year. Specifically, the pay it forward program.</p> <p>Annual business meeting will be in Hays on December 14<sup>th</sup>. Installation of new members and awarding practitioner of the year will take place.</p>		
Trustee Report	<p>Nancy – absent, no report.</p> <p>Lynette – absent, no report.</p> <p>Nathan – absent, no report.</p> <p>Dan's report is posted in the AARC Connect Library. Eastern KS/Western MO meeting is scheduled for Feb 22 at the KCI expo center. Save the date. Dan reported that he did receive a notice that he has been reappointed on the Respiratory Care Council.</p> <p>Glen – No report.</p> <p>Curtis – Report is posted on AARC Connect Library. Curtis showed the link on the website where members and non-members can subscribe to the KRCS email list. Avg. 88 visits per day. Fewer people are using a search mechanism &amp; typing the direct website address in. Curtis asked the BOD their thoughts on advertising Ottawa University. There was a question on how this would affect our 503cb not for profit status. A suggestion to offer sponsorship at an educational seminar.</p>	<p>Suzanne will investigate jeopardizing the not for profit status with the AARC.</p>	Dan/Curtis/Suzanne
Nominations Committee/Elections Committee	<p>Jeff is Absent – See Election Report from Mel</p>		
Bylaws Committee	<p>No report.</p>		Pat
Public Relations	<p>Charity will be taking on the FB communications. Curtis is</p>	<p>Meg suggested a Pinterest option. The PR</p>	Charity

/Social Media	helping get her started. Will incorporate the save the date ideas, etc. on FB.	committee will look into this.	
Membership Committee	No report.		
Elections Committee	77 voters so far which is 14%. We are only 4 days into the voting and last year there were a total of 95 voters. Mel is working on some discrepancies to member voting rights including Kathy Crist. Mel will send these individuals a paper ballot.		Mel
Education Meeting	No Report		
Strategic Planning	No Report		
Audit Committee	Jeff – Absent No Report Suzanne shared with the guests the role of the audit committee. Suzanne will ask Jeff to have a meeting sometime in November to review the books and report back to the BOD of the status of the financials. This does not have to be face to face, conference call will be appropriate.		Suzanne
	Dan motioned to adjourn. Curtis seconded. All approved.		

Meeting was adjourned @ 1408